



Announcement of the Faculty of Graduate Studies, Mahidol University
Subject: Guidelines regarding Credit Transfer and Equivalency for Graduate Programs,
Mahidol University
B.E. 2567

.....

The following guidelines are enacted for the purpose of ensuring credit transfer and credit equivalency follow the standard and maintain the quality of graduate level of Mahidol University.

Under the authority of clause 75 of Mahidol University's Regulations on Graduate Studies B.E. 2567, the Dean of the Faculty of Graduate Studies, with the approval of the Faculty of Graduate Studies Committee in the 12/2567 meeting on December 18, B.E. 2567, issues the guidelines on credit transfer and equivalency for graduate programs as follows:

No. 1 Announcement of the Faculty of Graduate Studies, Mahidol University regarding Guidelines regarding Credit Transfer and Equivalency for Graduate Programs, Mahidol University B.E. 2565 announced on May 30, B.E. 2565 is annulled.

No. 2 In this announcement,

“Program” refers to graduate programs offered by Mahidol University, which have been approved and recognized by Mahidol University Council and Ministry of Higher Education, Science, Research and Innovation.

“Course” refers to graduate courses offered by Mahidol University, which have been approved and recognized by Mahidol University Council and Ministry of Higher Education, Science, Research and Innovation. This excludes thesis or thematic papers.

“Credit transfer” refers to the transfer of credits in any graduate course offered by Mahidol University, which has been registered and evaluated. The course must have course code, course name, and number of credit(s) as shown in curriculum structure the student is undertaking.

“Credit equivalency” refers to the equivalency of credits obtained from any graduate course offered by Mahidol University or any graduate course from other institutions, which has been registered and evaluated. The course must have different course code, course name, and number of credit(s) from the course shown in curriculum structure the student is undertaking.

The program must consider description of the requested course to be equivalent no less than 80% to the course shown in curriculum structure and have equivalent number of credits.

No. 3 Procedures for credit transfer or credit equivalency

3.1 The program shall consider and propose the courses requested for credit transfer or credit equivalency to the Dean of the Faculty of Graduate Studies for approval within the first academic semester the student enters the program and shall attach the following documents:

3.1.1 In case of credit transfer, academic transcript is required.

3.1.2 In the case of credit equivalency, an academic transcript, course syllabus, and course content are required. Additionally, a comparison table detailing the alignment between the requested transferred courses and the courses in the curriculum structure demonstrates their consistency. For credit equivalency from other institutions, please attach the grading system of the previous institutions.

3.2 The Faculty of Graduate Studies examines detail of the requested courses and all relevant documents for credit transfer or credit equivalency approval by considering the following details:

3.2.1 In case of credit transfer,

(1) the requested courses must be the ones that appear in the curriculum structure the student is undertaking.

(2) the result of the course evaluation must not be lower than “B” or “3.00” or “S” (Satisfactory) for courses with no grade result given.

3.2.2 In case of credit equivalency,

(1) the requested courses must be the ones whose description equivalated with those in curriculum structure the student is undertaking. The program must consider description of the requested course to be equivalent no less than 80% to the course shown in curriculum structure and have equivalent number of credits.

(2) the result of course evaluation must not be lower than “B” or “3.00” or “S” (Satisfactory) for courses with no grade result given.

3.2.3 The transfer or equivalency of credits for the seminar course must made within 3 years from the academic year in which the course was registered to the academic year in which the transfer or equivalency is requested.

No. 4 The number of credits for credit transfer or credit equivalency

4.1 In case of the courses offered by the Mahidol University's graduate program, the discretion shall be under program administration committee and the Dean of Faculty of Graduate Studies.

4.2 In case of the courses offered at other institutions, the credit transfer and equivalency can be requested no more than 25% of the total number of credits of the course in the program being undertaken.

No. 5 The record of the result of credit transfer and credit equivalency

5.1 In case of credit transfer regarding the courses offered by the Mahidol University's graduate program, the course code, course name, number of credits, and course evaluation in the form of the symbol stipulated in Mahidol University Regulations on Graduate Studies can be used for grade point average calculation.

5.2 In case of credit equivalency regarding the courses offered by the Mahidol University's graduate program or other institutions, the name of the institution whose courses are requested for credit equivalency as well as course code, course name, and number of credits shown in curriculum structure being undertaken with the symbol "T" must be specified. This means the courses requested for credit equivalency cannot be used for grade point average calculation.

No. 6 In case of any concerns or problems regarding this announcement, it shall be the Dean of the Faculty of Graduate Studies' discretion to make a decision and it is considered final.

This announcement shall come into effect from now onwards.

Announced on December 23 , B.E. 2567

(Prof. Dr. Chartchalerm Isarankura-Na-Ayudhya)

Dean of Faculty of Graduate Studies