

Progress Report

Progress Report for the student who gets support from RA (Research Assistant) Scholarship

Faculty of Graduate Studies, Mahidol University

Progress report for Academic Year

1st Semester (August - December) 2nd Semester (January - May)

1. General Information of RA-student

Student Name.....Student ID / D

Study Program..... Thai International

Faculty/College/Institute..... Current GPA

Mobile Phone Number..... Email:

Major Advisor’s name/Co-Advisor’s name.....

Program.....

Faculty/College/Institute.....

Mobile Phone Number..... Email:.....

2. Research progress report of this period (The report must show the progression of the research activities or tasks that you have carried out or completed after the last previous report)

Percentage complete for research task:

- Fully 100% of research have been done, please write, "completed"
- If it has been done between 1-99 %, please write "in progress"
- If it has not been done/started/no progression from the previous time, please write " no progression"

Please fill out the following table below by writing the "Percentage complete for research task" with the concise of the description that you have done.

No.	Components	Percentage complete for "research task"	Description	Remark
1.	Research ethics application			
2.	Experiment running / Data collection			
3.	Data Analysis			
4.	Summary /Conclusion/ Discussion			
5.	Conference Presentation / Conference Proceedings			
6.	Completed results / Thesis defense / Manuscript preparation			
7.	Publication / Innovation/patent/Invention			

MUGR SS08.2

3. Research progress report must be 5-10 pages documents that includes the attached documents;

- 3.1 Activities or tasks that have carried out or completed over the certain period of time
- 3.2 Present the results followed by the short explanation of findings. It can be presented as graphs, tables, charts or etc.
- 3.3 Problem and obstacle

4. Research activities and output (For Academic presentation and conference proceedings)

4.1 Academic presentation

D/M/Y of the conference	Presentation type						Detail * Write the conference's name and the holding place. Also attach either a copy of abstract or proceedings
	Oral	Poster	National level	Inter.- level	Abstract	Proceedings	

4.2 Publication

1. in case "Acceptation"

- Name of the journal
- The journal article that includes Author last name, Year of publication, Article title. Journal Title, Volume (Issue if applicable), pages. DOI or URL in Vancouver style.

Please attach a copy of publication or offprints.

2. In case "submitted" or "revision" please write down

- Name of the journal
- Status of the article

Please attach a copy of submission confirmation/status of article revision from the editor

3. In case "manuscript preparation" please write down

- Expected Journal's name and attach us a copy of manuscript
- Title
- Status (1, 2 or 3 as mentioned above).....

4.3 Award; please write down

1. Award name and award organization or company
2. Award title
3. D/M/Y and attach the photo of award ceremony

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4.4. Other output, for instance, innovation, patent, invention or etc.

Please indicate the name of company / entrepreneur and attach a certificate or certain document from those output.

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5. Future work plan

Research activities	Research Milestone			
	Jan. – Mar.	Apr. – Jun.	Jul. – Sep.	Oct. – Dec.
1.				
2.				
3.				
4.				

Please refer the activity in each period by arrows 

Signature.....

Name of Student (.....)

D/M/Y/.....

6. Evaluation of student performances by Major Advisor/Co-Advisor.

Student's responsibility: Excellent Good Average Fair Poor

Quality of research performance: Excellent Good Average Fair Poor

Other comments and suggestions.....

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Signature.....

Major Advisor's name/Co Advisor' name (.....)

D/M/Y/.....

7. Evaluation of student performances by Dean/Director

Student's responsibility: Excellent Good Average Fair Poor

Quality of research performance: Excellent Good Average Fair Poor

Other comments and suggestions.....

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Signature.....

Dean/Director's name (.....)

D/M/Y/.....