



Announcement of the Faculty of Graduate Studies, Mahidol University

Subject: The Privacy of Learners

The Faculty of Graduate Studies, Mahidol University, (hereafter referred to as “Faculty of Graduate Studies”) collects, uses and discloses the personal data of learners (hereafter referred to as “learners”). In order to inform the learners the details toward their personal data processing which include collecting, using, or disclosing such data, to be in accordance with the Personal Data Protection Act, the Faculty of Graduate Studies would like to inform the learners the data processing as follows.

1. Personal data collected, used and disclosed

The Faculty of Graduate Studies collects personal data from learners directly. However, in some cases, the faculty may also obtain the learners’ personal data from other sources, such as their family and friends, government agencies, etc. The personal data that the Faculty of Graduate Studies collects, uses and discloses includes the following:

1.1 Identity data, such as title, first name, last name, date of birth, age, gender, nationality, marital status, student ID, national identification number, passport number, and other data identifiable of individuals

1.2 Family data, such as father’s name, mother’s name, parents’ status, parents’ occupation, income, father and mother’s national identification numbers

1.3 Contact data, such as original domicile, current address, e-mail address and mobile phone number

1.4 Audio and visual data, such as images, motion pictures and audio of learners retrievable from the learners or their belongings, surveillance cameras, cameras, or audio and visual images recorded via any online platforms

1.5 Educational data, such as the learner’s education level, curriculum, academic track, faculty, field of study, graduation year, degree title, institute of degree obtained, cumulative grade

point average, semester, academic years of enrollment, course codes, course titles, course credits, courses' grades, courses' examination results, English proficiency examination result, admission data, academic leave, graduation, student status termination, enrollment and payment, advisor, academic evaluation, the conduct and publication of thesis or thematic paper, activity attendance, and educational assessment and evaluation.

1.6 Occupational data, such as current occupation, workplace address, position, workplace, duration in the position, and work experience

1.7 Financial data, such as bank account number, personal income, expenses, scholarship sources, and financial status

1.8 Technical data, such as information technology usage, usage and data search behavior on websites, cookies, IP address, type of web browser for access, pages on websites visited, time of such a visit, websites with references to that of the university, and location data of the learners while navigating the university's website or applications.

1.9 Sensitive personal data, such as religion, health, disability, criminal history

2. Purposes for collecting, using, or disclosing personal data

2.1 For the enrollment of short-term training courses

2.2 For the teaching and learning management for GRID courses

2.3 For the comparison of English language proficiency in accordance with the English language standard of graduate students

2.4 For Coursera on Campus account creation

2.5 For the registration in courses offered at graduate levels and the issuance of academic documents

3. Basis for collecting, using, or disclosing personal data

3.1 Implementation of missions for the public interest

Mahidol University is an institution of higher education, holding the purpose of producing, developing, eliciting, and applying bodies of knowledge, and accommodating the learning processes, including knowledge propagation, reinforcement, protection, and preservation of health and hygiene, preservation of religion, arts, environment, and sports, so as to contribute to the public interest. The university holds the responsibility in conducting research, producing

graduates, improving academia and advanced professionalism, medical, nursing, and public health services, along with academic and vocational services, promotion and preservation of religions, arts, and culture. The university also holds collaborations with domestic and international institutes, in order to attain the aforementioned purposes, in accordance with articles 7 and 8 of the Mahidol University Act B.E. 2550.

3.2 Compliance with the contract

The Faculty of Graduate Studies is required to collect, use or disclose personal data of learners to implement and enforce verbal and written agreements and contracts, e.g., Contract of Learner, Contract of Scholarship, and other contracts.

3.3 Compliance with the law

Mahidol University is a government agency that is under supervision and audit; therefore, it must operate in accordance with relevant laws and regulations. It is necessary for the Faculty of Graduate Studies to collect, use or disclose the personal data of learners for various purposes in order to comply with the laws and regulations of government agencies or regulatory agencies, such as Personal Data Protection Laws, Higher Education Laws, Anti-corruption Laws, Tax, Finance, and Fiscal Laws, Computer Crime Laws and other laws with which Mahidol University must comply, including rules, regulations or orders of legal authorities, such as courts, cabinets, committees, government agencies, agencies responsible for supervising Mahidol University, or competent officials, and so on.

3.4 Legal obligations of Mahidol University or other parties

The Faculty of Graduate Studies is required under law to collect, use or disclose personal data of learners for the legitimate interests of Mahidol University or other parties. Data is collected and managed for the benefits of Mahidol University with utmost respect on the basic rights of learners. The Faculty of Graduate Studies collects, uses or discloses for the sake of administration, risk management, research, planning, analysis and development, quality assurance and assessment, finance and accounting, prevention and suppression of corruption and misconduct, security of property, building and facility, security of information technology, organizations of meeting, training, seminars, recreation, and public relations events, including management of claims and disputes, litigation, and related legal proceedings.

3.5 Consent

The Faculty of Graduate Studies collects, uses and discloses the personal data of learners according to the explicitly stated objectives with the expressed consent of learners, especially when it comes to sensitive personal data. The Faculty of Graduate Studies will inform learners of the necessity to collect, use or disclose such data, including potential consequences of ungranted consent, in order for the learners or their guardians to consent prior to proceeding. The Faculty of Graduate Studies shall not do as such provided other laws grant permission not to request consent from the learners.

3.6 Prevention or suppression of threats to life, body, or health of individuals

The Faculty of Graduate Studies is required to collect, use or disclose personal data of learners in order to prevent or suppress threats to life, body, or health of s learners or others, such as preventing communicable diseases, diagnosis, and medical treatment.

3.7 Preparation of historical documents or archives for the public interest or related to research or statistics

The Faculty of Graduate Studies is required to collect, use or disclose personal data of learners to produce historical documents or archives for the public interest or related to research or statistics which have been proceeded under the appropriate safeguards to protect the rights and freedom of learners.

4. Disclosure of personal data

The Faculty of Graduate Studies may disclose the personal data of learners to the following individuals or organizations:

4.1 Schools, colleges, universities, or other educational institutions for educational attainment verification

4.2 Banks or financial institutions for financial transactions

4.3 Special instructors assisting with instruction

4.4 Courts, committees, government agencies, agencies responsible for supervising the university and competent officials in compliance with the law or the order of legal authorities

5. Sending or transferring personal data abroad

The Faculty of Graduate Studies may need to send or transfer personal data of learners abroad or to international organizations including cloud platforms. The Faculty of Graduate Studies will ensure that the learners' data will be transmitted or transferred to a foreign country in accordance with related personal data protection laws. In cases where the personal data's country recipient does not hold the personal data protection standard insufficiently effective or inconsistent with the personal data protection laws of Thailand, the Faculty of Graduate Studies will inform the learners toward the perceived inadequate personal data protection standards of the country or international organization recipient; correspondingly, it shall request additional consent of the learners for personal data to be transferred. Crucial conditions for sharing personal data include fulfilling contractual obligations between the learners and the Faculty of Graduate Studies and other parties for the benefit of the learners, matters concerning urgent public interest, and the protection of life, body, or health of learners and/or others.

6. Period of personal data retention

The Faculty of Graduate Studies will retain and use learners' personal data for the appropriate duration in accordance with the objectives and basis of personal data collection and use as stated in this announcement or as prescribed by the laws. The retention duration of personal data may vary. The Faculty of Graduate Studies is required to permanently collect partial personal data of learners for statistical analyses and development research for quality and processes, or for education attainment verification for admission.

7. Rights under the Personal Data Protection Law

7.1 Right to revoke consent

Learners have the right to withdraw their consent to the processing and retention of personal data they have provided to Faculty of Graduate Studies at any time with the exception that the retention and use of personal data is beneficial to the learners. Withdrawing the consent will not affect the collection, use, or disclosure of personal data to individuals who have granted their consents prior to the withdrawal of such consent.

7.2 Right to access and obtain a copy of personal data

Learners have the right to access their personal data and request that Faculty of Graduate Studies provide a copy of their personal data, including the disclosure of the acquisition of personal data that learners did not consent. Learners may not obtain personal data that may impact the rights and freedoms of others or in instances in which the Faculty of Graduate Studies has denied the learner's request by the power of law or court order.

7.3 Right to correct personal data

Learners have the right to request the Faculty of Graduate Studies to add, correct, and modify data.

7.4 Right to delete or destroy personal data

Learners have the right to request the Faculty of Graduate Studies to delete or destroy their personal data or make their personal data unidentifiable to them under the following conditions:

(a) when retaining personal data is no longer necessary;

(b) when learners withdraw their consent to the collection, use, or disclosure of personal data and the Faculty of Graduate Studies has no legal authority to continue collecting, using, or disclosing such personal data;

(c) when learners object to the collection, use, or disclosure of personal data, and the Faculty of Graduate Studies is unable to decline the request, or to direct marketing;

(d) when personal data has been unlawfully collected, used, or disclosed.

Exemptions to deleting, destroying, modifying and making personal data unidentifiable include if maintaining the personal data intact is deemed necessary for the following objectives and reasons: purposes toward the service of freedom of expression, preservation of personal data, as archival documents in the public interest, statistical data for research, important process toward Mahidol University's implementation for public interest, compliance with government authority granted to Mahidol University, important legal matter to attain objectives toward the preventive healthcare or occupational medicine, purposes toward working assessment of employees, diagnosis, medical or social service, medical treatment, health management, system and services related to social welfare or public health interest, legal foundations for rights, compliance and rights based on the laws, rights to hold legal defense, and compliance with the laws.

7.5 Right to suspend the use of personal data

Learners have the right to request the suspension of the use their personal data under the following conditions:

- (a) When the personal data is under verification due to request for correcting any inaccurate or incomplete data
- (b) when personal data is unlawfully collected, used or disclosed; therefore, must be deleted or destroyed but the learners request that use of the data be suspended instead
- (c) when the personal data is no longer necessary personal data retention but the learner requests that it be retained for use in establishing a legal claim, complying with or exercising a legal claim, or raising the defense of legal claims
- (d) when the personal data is under the process of indenting the legal causes toward collecting, using, or disclosing the personal data of the learners, or is under the verification of necessity to collect, use, or disclose the personal data of the learners for public interest, for the learners put forth their rights to object such actions.

7.6 Right to request or request to send or transfer personal data

In the event that the Faculty of Graduate Studies has made personal data available in a format that can be read or used in general with a tool or device that works automatically and can use or disclose personal data by the automatic method, learners have the right to request that their personal data be sent or transferred to themselves or another person, excluding transmissions or transfers which are the public interest, in accordance with the law or that may infringe on the rights or freedoms of others.

7.7 Right to object to the collection, use, or disclosure of personal data

In the event that the Faculty of Graduate Studies operates under a legitimate interest, for direct marketing purposes, or scientific research, historical studies or statistics, learners have the right to object to the collection, use, or disclosure of personal data except when it is necessary toward performing duties in carrying out missions for the public interest of Mahidol University, performing duties in exercising the state power granted to Mahidol University or is necessary for the legitimate benefit of Mahidol University or others. The exercise of the aforementioned rights must be in accordance with the procedures and methods as prescribed by the Faculty of Graduate Studies. In the event that Mahidol University contractors and personnel violate or fail to comply

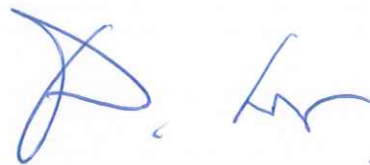
with the personal data protection laws, learners have the right to file a complaint to the Office of the Personal Data Protection Commission.

8. Amendments to the Privacy Notice

The Faculty of Graduate Studies may change, amend or update this Privacy Notice by notifying learners via <https://privacy.mahidol.ac.th>, email, and We Mahidol Application.

9. Inquiries or exercise of rights relating to personal data

For any inquiries, suggestions or requests regarding rights toward personal data, learners can contact via <https://privacy.mahidol.ac.th>, privacy@mahidol.ac.th or contact the Personal Data Protection Officer of Mahidol University (Data Protection Officer: DPO).



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