



Announcement of the Faculty of Graduate Studies, Mahidol University

Subject: The Privacy of Alumni at the Graduate Level

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The Faculty of Graduate Studies, Mahidol University (hereinafter referred to as “the Faculty of Graduate Studies”) has collected, used, and disclosed personal information of graduates (hereinafter referred to as "alumni") for the purpose of informing the treatment of personal information that has been collected, used, or disclosed in accordance with the Personal Data Protection Law. The Faculty of Graduate Studies would like to inform alumni of the methods of collecting, using, or disclosing alumni's personal information as follows:

1. The Collection, Use, or Disclosure of Personal Information

The Faculty of Graduate Studies will directly collect alumni's personal information. However, in some cases, the Faculty of Graduate Studies will collect alumni's personal information from other sources, such as family or friends of the alumni or government organizations. Personal information that will be collected, used, or disclosed by the Faculty of Graduate Studies includes:

1. 1 Personal information such as title, first name, last name, date of birth, age, gender, nationality, student ID, national ID, passport number, or any personally identifiable information

1. 2 Family information such as father's name, mother 's name, status, occupation, income, father's and mother's national ID, and marital status

1. 3 Contact information, such as current address, contact address, e-mail address, and mobile phone number

1. 4 Visual and audio data such as still images, video, and audio recordings of alumni or their belongings obtained from surveillance cameras, cameras, or video and audio from online recordings or telephone recordings

1. 5 Educational information such as educational level, educational qualification, attended institution, year of entry, and year of graduation

1. 6 Occupational information such as current occupation, place of work, and position

1. 7 Technical information such as information technology usage regarding search history, cookies, IP address, type of web browser, visited webpage, time of webpage visited, websites that are connected to the university' s website, and information that specifies the location of alumni while using a university website or application.

2. Purposes of Collecting, Using, or Disclosing Personal Information

- 2.1 To provide information and any public relations
- 2.2 To organize engagement activities or activities that require cooperation or support
- 2.3 To be stored as a database
- 2.4 To conduct institutional statistical analysis and research
- 2.5 To improve quality, develop work processes, and deliver service
- 2.6 To use as part of the consideration, investigation, and confirmation of the qualification's accuracy or other relevant information

3. Rationale for Collecting, Using, or Disclosing Personal Information

3.1 Implementation for public interest affair

Mahidol University is a higher education institute with the aims to construct, develop, and process the whole bodies of knowledge and integrate them into learning and teaching; to disseminate knowledge; to prevent and enhance an awareness of healthy and sanitary conditions; to preserve religion, art, culture, the environment, and sport for the benefit of the general public; to conduct academic research; to produce quality graduates; to develop academic and professional skills at an advanced level; to provide medical service, public health service, and academic service; to support and preserve religion, art, and culture; and to support collaboration between institutes, both domestically and abroad, to accomplish the goals mentioned above; in accordance with Sections 7 and 8 of Mahidol University Act B.E. 2550.

3.2 Compliance with the contract

The Faculty of Graduate Studies has to collect, use, or disclose alumni's personal information in compliance with the contracts that the alumni have signed with the Faculty of Graduate Studies, whether they are written and unwritten agreements such as a student status agreement, scholarship agreement, or other agreements.

3.3 Compliance with the law

Mahidol University is a government organization under supervision and investigation that is obliged to comply with the rules and laws imposed by the government. The Faculty of Graduate Studies thus needs to collect, use, or disclose alumni's personal information for various purposes in accordance with the rules and laws imposed by government agencies or other regulatory authorities, such as personal data protection laws, higher education laws, anti-corruption laws, financial and tax laws, computer-related crime laws, and other rules and laws

with which the university must comply, including rules, regulations, or orders of authorities from the court, cabinet, committee, government agency, authority overseeing Mahidol University, or authorize official.

3.4 Legitimate interest, necessity of Mahidol University, and relevant personnel

The Faculty of Graduate Studies has collected, used, or disclosed alumni's personal information in order to fulfill the public interest of Mahidol University and relevant personnel based on their awareness of the basic rights of the alumni for the purposes of administration, risk management, institutional research, planning, analysis and development, quality assurance and evaluation, finance and accounting, anti-corruption and misconduct, property protection and safety, information system security, organizing of meetings, training, seminars and public relation, handling of claims and disputes, and prosecution and legislation procedure.

3.5 Consent

The Faculty of Graduate Studies will proceed with the collection, use, and disclosure of alumni's personal information, especially sensitive data, according to the informed objectives only when consent is received from the alumni. The Faculty of Graduate Studies will notify alumni and their guardians, who have the authority to act on their behalf, for consent prior to collecting, using, or disclosing such information, as well as any consequences, unless they are relying on other legal bases that do not require alumni's consent.

3.6 Prevention or suppression of harm to life, body, or health of alumni

The Faculty of Graduate Studies has collected, used, or disclosed alumni's personal information in order to minimize danger and risk to the life, body, and health of the alumni or relevant individuals, such as communicable disease prevention, diagnosis, and medical treatment.

3.7 Preparation of historical documents or archives for public interests or related to institutional research studies or statistics

The Faculty of Graduate Studies collects, uses, or discloses alumni's personal information for historical archiving, research, and statistics for the purpose of serving the public interest, with appropriate standards established to protect alumni's rights and freedoms.

4. Disclosure of Personal Data

The Faculty of Graduate Studies may disclose alumni's personal information to the following individuals or organizations:

4.1 Banks or financial institutions in the case of financial transactions

4.2 When it is necessary to comply with the law or an order from legal authority, the court, committee, government agency, agency responsible for overseeing the university, or authorized official.

5. Distribution or Transfer of Personal Information to Foreign Organizations

The Faculty of Graduate Studies may need to distribute or transfer alumni's personal information to a foreign country or international organization, including on a cloud platform. The Faculty of Graduate Studies would ensure that alumni's personal information would be distributed and transferred to a foreign country under privacy protection law. In the case that the destined country or international organization has insufficient privacy protection standards or has a law that is not in accordance with Thai law, the Faculty of Graduate Studies will notify alumni of the insufficient and inconsistent personal data protection of the destined country or international organization and will request their consent to the distribution or transfer. This excludes those cases in which, in compliance with the law or in cases in which students should conform to the conditions in which they have agreed in the contract with the Faculty of Graduate Studies or any relevant individuals for the benefit of themselves, the public, or the prevention of danger to their life, health, or body.

6. Retention Duration of Personal Information

The Faculty of Graduate Studies will keep alumni's personal information for as long as it is required for the aforementioned objectives in this announcement or within the period specified by law. The duration for keeping alumni's personal information may differ depending on different cases.

7. Rights under the Personal Data Protection Law

7.1 Right to withdraw consent for the use of personal information

Alumni have the right to rescind their consent at any time their personal information is processed by the Faculty of Graduate Studies. This rescission does not apply to consents made in accordance with the law or for their own benefit. Revocation of consent will not affect the collection, use, or disclosure of personal information in the past that the alumni have permitted.

7.2 Right to access and obtain a copy of personal information

Alumni have the right to access their own personal information and request the Faculty of Graduate Studies make a copy of that information for them, as well as disclose the source of the personal information to which they provided no consent. This excludes the access that will affect the rights and freedom of others; the Faculty of Graduate Studies has the right to reject alumni's request or under court order.

7.3 Right to correct personal information

Alumni have the right to request the Faculty of Graduate Studies amend any inaccurate information or add additional information to be more updated and complete and avoid misunderstandings.

7.4 Right to delete or destroy personal information

Alumni have the right to request the Faculty of Graduate Studies delete or destroy their personal information or render it anonymous under the following circumstances:

(a) When personal information is no longer necessary for its retention for the purposes of collecting, collecting, using, or disclosing personal information.

(b) When alumni rescind their consent for collecting, using, or disclosing personal information, the Faculty of Graduate Studies has no legal obligation to collect, use, or disclose that personal information.

(c) When alumni object to the collection, use, or disclosure of their personal information and the Faculty of Graduate Studies is unable to deny the request or when the objection is raised due to direct marketing.

(d) When personal information has been collected, used, or disclosed illegally.

Unless personal information is preserved for the purposes of freedom of expression, the preparation of historical documents or archives for public interest, research, and statistical data collection, it is not required for administrative duties regarding the public interests of Mahidol University or exercising a state power that has been granted to Mahidol University; compliance with the law to achieve objectives regarding preventive healthcare or occupational medicine; assessment of employees' work performance; medical diagnosis; health or social services; medical treatment; and health and social system management for public health interest; or in compliance with the law for establishing legal claims, appealing claims, raising legal defense, or practicing under the law.

7.5 Right to suspend the use of personal information

Alumni have the right to request that the use of their personal information be suspended according to the following conditions:

(a) During the investigation, at the request of the alumni, to correct inaccurate information or add incomplete information.

(b) When personal information has been collected, used, or disclosed illegally and must be deleted or destroyed, the alumni instead request its suspension.

(c) When the retention of personal information is no longer required for the purposes of data collection, but the alumni request to keep it in compliance with the law for establishing legal claims, exercising legal rights, or raising legal defense.

(d) During an investigation of the legal legitimacy for collecting, using, or disclosing alumni's personal information or during an investigation of its necessity in the interest of the public, the alumni have the right to object to the collection, use, or disclosure of their personal information.

7.6 Rights to obtain or request to distribute or transfer personal information

In case that the Faculty of Graduate Studies makes personal information accessible through devices that automatically collect or disclose personal information, the alumni have the right to request that their personal information be distributed or transferred to others or

themselves. The distribution and transfer do not include those that act in the public interest or violate the rights and freedoms of others.

7.7 Rights to object the collection, use, or disclose of personal information

In the event that the Faculty of Graduate Studies legally uses and operates for the purposes of direct marketing or research related to science, history, or statistics, the alumni are entitled to object to the collection, the use, or disclosure of personal information. An objection to the use of personal information is not included if it is required to proceed in the public interest of Mahidol University, to exercise a state power that has been granted to Mahidol University, or in compliance with the law by the university or others.

However, the use of the rights mentioned above must conform to the procedures and regulations stipulated by the Faculty of Graduate Studies. If alumni, however, believe that the Faculty of Graduate Studies, staff of Mahidol University, or contractors of Mahidol University do not comply with or disregard the personal data protection rules, they have the right to lodge a complaint with the Office of the Personal Data Protection Commission.

8. Amendments to the Privacy Notice

The Faculty of Graduate Studies may change, edit, or update this announcement by informing alumni via the website, <https://privacy.mahidol.ac.th>, and other channels that alumni can access, such as email and the We Mahidol Application.

9. Contact and Request for the Use of Personal Information

For any inquiries, suggestions, or assistance regarding the use of personal data, please contact the Faculty of Graduate Studies via the website (<https://privacy.mahidol.ac.th>) or e-mail (privacy@mahidol.ac.th) or directly contact the Data Protection Officer of Mahidol (DPO).



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Dean, Faculty of Graduate Studies

May 31st, 2022