

Course Registration and Fee Payment for Graduate Students, Academic Year 2023
Faculty of Graduate Studies, Mahidol University

Registration Process		1 st Semester	2 nd Semester	Summer
1	Semester start and end dates	Aug 7 - Dec 1, 2023	Jan 8 - May 3, 2024	May 27 - Jul 19, 2024
2	Consultations with advisors for course registration approval (Regarding course registrations deviating from study plans, a request must be approved prior to registration)	From Jun 5, 2023	From Nov 6, 2023	From Apr 22, 2024
3	Registration period via Student Service System on https://graduate.mahidol.ac.th and registration fee payment			
	3.1 Regular registration	Jul 3 - Jul 14, 2023	Dec 4 - Dec 15, 2023	May 6 - May 10, 2024
	3.2 Last day of payment for tuition fees during the regular registration period (If the payment is made after this deadline, the students will be charged 2,000 baht for late registration.)	Aug 4, 2023 (before 10:00 p.m.)	Jan 5, 2024 (before 10:00 p.m.)	May 24, 2024 (before 10:00 p.m.)
	3.3 Late registration (The students will be charged for 2,000 baht)	Aug 7 - Aug 18, 2023	Jan 8 - Jan 19, 2024	May 27 - May 31, 2024
	3.4 Add/Drop course registration (Tuition fee refund for course dropping)			
	3.5 Submission of credit refund request form for the dropped course(s) (during Add/Drop registration period) Remarks: The refund request must be proceeded within the specified period. All requests submitted after the specified period will not be considered.	Aug 7 - Sep 1, 2023	Jan 8 - Feb 2, 2024	May 27 - Jun 14, 2024
	3.6 Last day of payment for tuition fees and fines for late registration (The students will be charged for 2,000 baht)	Sep 1, 2023 (before 10:00 p.m.)	Feb 2, 2024 (before 10:00 p.m.)	Jun 14, 2024 (before 10:00 p.m.)
	3.7 Course withdrawal (No refund)	Aug 19 - Nov 24, 2023	Jan 20 - Apr 26, 2024	Jun 1 - Jul 12, 2024
4	Advisor or program director's approval notice toward the registration results	Within 7 days after receiving student registration request		
5	Invoice and course list will be informed via e-mail to each student. The students can download and print out the invoice for payment to be proceeded at bank counters or through electronic channels.			
	5.1 Regular Registration 5.2 Late Registration 5.3 Add/Drop Course Registration	12 days after student registration request		
6	Announcement of student enrollment's list and payment status on https://graduate.mahidol.ac.th (Student Service System)	From Jul 17, 2023	From Dec 18, 2023	From May 13, 2024
7	The Faculty of Graduate Studies submits the list of students who do not register for courses or register without the tuition fee payment for student status suspension.	Oct 2, 2023	Mar 4, 2024	---
8	Course evaluation	Nov 13 - Dec 25, 2023	Apr 22 - May 27, 2024	Jun 24 - Jul 29, 2024
9	Submission of course evaluation summary for the semester to FGS	Within Dec 22, 2023	Within May 24, 2024	Within Jul 26, 2024
10	Grade Report announcement on https://graduate.mahidol.ac.th (Student Service System)	From Dec 23, 2023	From May 25, 2024	From Jul 27, 2024

Update June 6, 2023