

Translation



Announcement

Faculty of Graduate Studies, Mahidol University

Subject: Graduate Courses Admission for the General Public

B.E. 2563

In order to tailor the guidelines and standards on Graduate Courses Admission for the General Public in response to the current situation and in accordance with Mahidol University's Regulation on Graduate Studies Education B.E. 2563, the Dean of the Faculty of Graduate Studies, concurring with the Faculty of Graduate Studies committee in the 6th meeting on July 1st, B.E. 2563, makes the following announcements regarding the admission of general public to the graduate courses at Mahidol University:

1. The cancelation of the previous announcement on Admission of General Public to Graduate Courses dated on February 12th, B.E. 2559
2. The general public in this announcement refers to those who are interested in taking graduate courses of Mahidol University
3. The qualifications of general public to be able to apply for postgraduate courses:
 - 3.1. No specific qualifications required
 - 3.2. Able to attend the courses according to the duration specified in the course
 - 3.3. Having the qualifications (if any) specified by the program director and the course coordinator of the course.
4. The program that plans to accept the admission of general public for graduate courses should proceed according to the following guidelines:
 - 4.1. It is a graduate program of a faculty working under the coordination with the Faculty of Graduate Studies, Mahidol University.
 - 4.2. The program must prepare accepting the general public for admission to the courses of the graduate program and for providing advice, consultation and assistance during their study.

4.3. The program must provide the information about the course to the Faculty of Graduate Studies at least two weeks prior to the start of the course to be advertised on the Faculty of Graduate Studies website:

4.3.1 Applicants' qualifications specified in item 3 and any other specific qualifications to be considered

4.3.2 The course titles and the course content (according to TQF3) of the program that will be open for general public

4.3.3. The schedule and duration of the course: the study hours taken are not less than or are equal to the study hour of the course credits.

4.3.4. The course fee must be determined following the announcement of the tuition fees of the program for Mahidol University graduate students, and if the course has a list of other expenses to be paid together such as fieldtrip, worksite study fee, the program must inform the details as well.

5. Course Application

5.1. Check the available courses and course descriptions on the Faculty of Graduate Studies' website

5.2. Register via the Faculty of Graduate Studies' website by filling out personal information of the applicant, attaching relevant documents, and selecting the course to be registered.

6. Application Acceptance

This shall be under the discretion of the program director, and the course coordinator , or in the case if a course is responsible to a faculty, it will be under the discretion of the dean of the faculty.

7. Course Registration and Fee Payment Evidence

The Faculty of Graduate Studies will issue the student identification number, invoice and course list for the applicants who have been accepted and then the applicant shall proceed the followings:

7.1. The applicant must download the invoice and make a payment according to the specified fee rate within the fee payment schedule of each semester or one week before the course starts. The fee is not refundable in any case.

7.2. After paying the fee, the applicant may download the proof of payment.

8. Course Assessment and Evaluation

This shall be in accordance with Mahidol University's regulations on graduate studies. With the approval of the program director, the course coordinator must submit the results through the online grading system to the Faculty of Graduate Studies within two weeks after the course ends.

9. Course Credits

The general public who register and take the courses can collect the credits and grade results in order to use when applying for a graduate program at Mahidol University. Each course will be recorded with the assessment result symbol, which can be used to calculate the cumulative GPA. In case there is any changes in the curriculum structure for this particular courses, it shall be proceeded according to the regulations of the credit transfer.

10. The benefits that the general public will get from the Course:

The students will:

10.1. gain knowledge and skills essential to their study and profession

10.2. apply knowledge to be beneficial for both academic and professional development,

10.3. have an opportunity to exchange ideas, perspectives, experiences relevant to their careers

10.4. receive a certificate and an academic transcript

10.5. have their registered courses recorded in the registration system of the Faculty of Graduate Studies, Mahidol University

11. Any other cases not mentioned in this announcement shall be under the Dean of the Faculty of Graduate Studies' discretion.

This shall take effect from now onwards.

Announced on July 3rd B.E. 2563

Signature

(Professor Patcharee Lertrit, M.D., Ph.D.)

Dean, Faculty of Graduate Studies

Mahidol University