

Translation



## Mahidol University Regulation on Graduate Studies

B.E. 2567

\*\*\*\*\*

To ensure that the management of graduate studies at Mahidol University adheres to efficient conduct, meets standards, and maintains quality in accordance with the announcement from the Commission in Higher Education Standards Committee on the Standard Criteria for Graduate Studies Curriculum, B.E. 2565 (2022).

By virtue of Article 24 (2) and (9) of Mahidol University Act, B. E. 2550 (2007), Mahidol University Council, at the 606<sup>th</sup> meeting held on July 17, 2024, hereby establishes the following regulations:

No. 1 This regulation is referred to as “Mahidol University Regulation on Graduate Studies, B.E. 2567”

No. 2 This regulation shall take effect from September 27, 2022 onwards and shall apply to all graduate programs of Mahidol University in accordance with the announcement from the Commission in Higher Education Standards Committee on the Standard Criteria for Graduate Studies Curriculum, B.E. 2565.

No. 3 The regulation of Mahidol University Regulation on Graduate Studies B.E. 2563 is hereby repealed.

No. 4 In this regulation,

“University” refers to Mahidol University.

“Faculty of Graduate Studies” refers to the Faculty of Graduate Studies, Mahidol University.

“Division” refers to campuses, faculties, and other divisions known by other names with equivalent status to a faculty, including units within the Office of the President that offer graduate studies education.

“President” refers to the President of Mahidol University.

“Head of Division” refers to deans, directors, and heads of divisions known by other names, including vice presidents appointed by the President to oversee campuses or establish campus projects, and heads of divisions within the Office of the President that offer graduate studies education.

“Program Administrative Committee” refers to a committee appointed by the Dean of the Faculty of Graduate Studies to manage and develop the curriculum.

“Program Director” refers to the chairperson of the program’s administrative committee.

“Full-time Lecturer” refers to individuals holding positions as lecturers, assistant professors, associate professors, or professors at the university, as well as individuals in equivalent positions as determined by the University Council or external individuals from external organizations who have agreed to collaborate and meet the qualifications set by the Dean of the Faculty of Graduate Studies with the approval from the University Council and announcement issued by the Faculty of Graduate Studies, and are responsible according to the missions of higher education and have an understanding of the standards of higher education qualifications.

“Adjunct Lecturer” refers to instructors who are not full-time lecturers, have suitable qualifications, and are appointed by the President upon the recommendation of the head of division.

“Senior researcher” refers to individuals holding the researcher position at Mahidol University, responsible for conducting academic research and fulfilling duties full-time.

“Distinguished Professor” refers to individuals who are not affiliated with Mahidol University but have the expertise and experience in academic, research, or specific academic service fields who have been appointed by Mahidol University to hold the position of distinguished professor.

“External Expert” refers to individuals who are not full-time lecturers, senior researchers, or distinguished professors who possess the qualifications defined by the tasks assigned by the Faculty of Graduate Studies.

“Student” refers to graduate students at Mahidol University.

“Graduate Studies” refers to educational management at the graduate level, including graduate diploma, master's degree, higher graduate diploma, and doctoral degree levels in all disciplines offered by the university.

“Program” refers to the academic programs at the graduate level offered by the university.

“Collaborative Program” refers to the formal collaboration between the university and external organizations for the development and management of academic

programs that have received approval from the University Council and respective external organizations.

“External organization” refers to domestic or international higher education institutions accredited by the responsible educational authorities of the respective countries, government agencies at the departmental level or equivalent, state-owned enterprises, public organizations, private companies listed on the Stock Exchange of Thailand, or unlisted companies that have the capacity and readiness to jointly produce qualified graduates in accordance to higher education standards, and have received approval from the University Council.

“Independent study” refers to the completion of a thematic paper, independent study, or other forms of research which students must pass as a prerequisite for graduation.

No. 5 To ensure a smooth operation of the Faculty of Graduate Studies, the Dean of the Faculty of Graduate Studies shall establish additional detailed procedures and instructions, which can be issued as announcements or directives of the Faculty of Graduate Studies, as long as they do not contradict this regulation. In cases where significant guidelines or procedures are being established, approval must first be obtained from the Members of the Faculty of Graduate Studies Committee.

No. 6 The President shall be responsible for enforcing this regulation. In the event that issues regarding compliance with this regulation arise, the President has the authority to deliberate as deemed appropriate and shall be regarded as final.

## **SECTION 1: EDUCATIONAL MANAGEMENT SYSTEM**

### **Part 1: General Provision**

No. 7 The educational management system consists of 2 systems:

- (1) The semester system
- (2) The trimester System

The Faculty of Graduate Studies may offer programs that may have educational management systems other than the ones provided in the previous clause, given that the details

of such educational systems, including a comparison of credit equivalency with the semester system, are clearly described in the program.

No. 8 The educational management system, as referred to No. 7, may be designed to divide the study period by educational topics, which have learning volumes according to the module system, equivalent to the semester or trimester system, depending on the case.

## **Part 2**

### **Semester System**

No. 9 The semester system is a system in which one academic year is divided into two regular semesters. Each regular semester lasts no less than 15 weeks, and a summer session may be organized based on the requirements of such a program. The duration and the number of credits for the summer session should be proportionate to a regular semester.

No. 10 The credit units for courses in the semester system are calculated based on the learning volume, where one credit unit is equivalent to any of the following educational volumes:

(1) Theory-based courses involving no less than 15 hours of lectures or discussions per regular semester.

(2) Practice-based courses involving no less than 30 hours of training or experimentation per regular semester.

(3) Internships or field training involving no less than 45 hours per regular semester.

(4) Projects or other assigned learning activities involving no less than 45 hours per regular semester.

(5) Independent study requiring no less than 45 hours of research per regular semester.

(6) Thesis requiring no less than 45 hours of research per regular semester.

(7) Other educational activities beyond the formats specified in (1) to (6), involving no less than 45 hours per regular semester.

## **Part 3**

### **Trimester System**

No. 11 The trimester system divides one academic year into three regular trimesters, each regular trimester lasting no less than 12 weeks.

No. 12 The credit units for courses in the trimester system are calculated based on the learning volume, where one credit unit is equivalent to any of the following educational volumes:

(1) Theory-based courses involving no less than 12 hours of lectures or discussions per regular semester.

(2) Practice-based courses involving no less than 24 hours of training or experimentation per regular semester.

(3) Internships or field training involving no less than 36 hours per regular semester.

(4) Projects or other assigned learning activities involving no less than 36 hours per regular semester.

(5) Independent study requiring no less than 36 hours of research per regular semester.

(6) Thesis requiring no less than 36 hours of research per regular semester.

(7) Other educational activities beyond the formats specified in (1) to (6), involving no less than 36 hours per regular semester.

## **SECTION 2:**

### **PROGRAM**

#### **Part 1:**

#### **General Provision**

No. 13 The graduate programs include:

(1) Graduate Diploma Program

(2) Master's Degree Program

(3) Higher Graduate Diploma Program

(4) Doctoral Degree Program

Graduate programs must align with the national higher education development plan, the philosophy of higher education, the university's philosophy, and international academic standards and professional standards. They must also uphold moral integrity and ethical conduct in academia and the professions.

No. 14 Programs are divided into two types:

(1) Regular program refers to a program in a specific field of study that primarily uses Thai as the language of instruction, or some courses may also be taught in foreign languages.

(2) International program refers to a program in a specific field of study that contains universally applicable knowledge and content. It includes activities designed to promote international perspectives, aiming to produce high-quality graduates with international standards, and using a foreign language as the medium of instruction.

## **Part 2:**

### **Graduate Diploma Program**

No. 15 The graduate diploma program is designed to develop academics and professionals with expertise in specific fields, enhancing their knowledge and skills for better work performance.

No. 16 The graduate diploma program must consist of a total of no less than 24 credits in the semester system or no less than 30 credits in the trimester system.

## **Part 3:**

### **Master's Degree Program**

No. 17 The master's degree program emphasizes in developing academics and professionals with high-level expertise in various fields through research processes. The program aims to enable them to independently seek new knowledge, continuously innovate and advance academically by integrating and synthesizing related disciplines. It is designed to provide a deep understanding of the processes of creating and applying new knowledge for professional development and societal advancement.

No. 18 The master's degree program must consist of a total of no less than 36 credits in the semester system or no less than 45 credits in the trimester system. The master's degree program offers 2 plans as follows:

(1) Plan 1 Academic plan focuses on learning through research, leading to a thesis that contributes new knowledge in a specific field of study. This plan offers 2 tracks:

(1.1) Plan 1.1 focuses solely on a thesis, equivalent to no less than 36 credits in the semester system or 45 credits in the trimester system. Additional courses or academic activities may be required without credit, but must meet the requirements specified by the program and the Faculty of Graduate Studies:

(1.2) Plan 1.2 combines coursework and thesis, requiring at least 12 credits of thesis work in the semester system or at least 15 credit units in the trimester system.

(2) Plan 2 Professional plan focuses on coursework and independent research regarding the application of knowledge in a professional context, requiring a report on independent study accounting to no less than 3 credits and no more than 6 credits in the semester system or no less than 4 credits and no more than 8 credits in the trimester system.

#### **Part 4:**

##### **Higher Graduate Diploma Program**

No. 19 The higher graduate diploma program aims to develop academics and professionals with expertise in specific fields, enhancing their knowledge and skills for improved performance.

No. 20 The higher graduate diploma program must consist of a total of no less than 24 credits in the semester system or no less than 30 credit units in the trimester system.

#### **Part 5:**

##### **Doctoral Degree Program**

No. 21 The doctoral degree program aims to develop academics and professionals with high-level expertise in various fields through research processes to independently pioneer new knowledge exploration. It also focuses on the ability to innovate and advance academically, continuously integrating and synthesizing related disciplines. The program is designed to enable

students to conduct research that contributes to new knowledge or innovations beneficial for the development of institutions, society, nations, and the global community.

No. 22 The doctoral degree program is divided into 2 plans, focusing on research to develop advanced academics and professionals as follows:

(1) Plan 1 Research plan emphasizes on conducting a high-quality thesis that leads to new knowledge. Additional courses or academic activities may be required without credit, but must meet the requirements specified by both the program and the Faculty of Graduate Studies as follows:

(1.1) Plan 1.1 is for those who have completed a master's degree; the thesis must account for no less than 48 credits in the semester system or no less than 60 credits in the trimester system.

(1.2) Plan 1.2 is for those who have completed a bachelor's degree; the thesis must account for no less than 72 credits in the semester system or no less than 90 credits in the trimester system.

(2) Plan 2 Coursework and a thesis focuses on high-quality research that contributes to academic and professional advancement according to the following conditions:

(2.1) Plan 2.1 is for those who have completed a master's degree; they are required to complete a thesis and take courses according to the number of credits stipulated by each educational system as follows:

(2.1.1) In the semester system, a thesis must be no less than 36 credits and coursework of no less than 12 credits.

(2.1.2) In the trimester system, a thesis must be no less than 45 credits and coursework of no less than 15 credits.

(2.2) Plan 2.2 is for those who have completed an undergraduate degree; they are required to complete a thesis and take courses according to the number of credits stipulated by each educational system as follows:

(2.2.1) In the semester system, a thesis must be no less than 48 credits and coursework must be no less than 24 credits.

(2.2.2) In the trimester system, a thesis must be no less than 60 credits and coursework must be no less than 30 credits.

## Part 6:



## Management, Quality Assurance, and Curriculum Assessment

No. 23 Educational management is divided into 3 formats:

(1) Regular program: This offers full-time instruction, where students are required to register as full-time students according to the conditions of this regulation.

(2) Special program: This offers part-time instruction, where students register as part-time students according to the conditions of this regulation.

(3) Blended program or other appropriate models: This involves distance education, flexible learning, or sandbox learning.

Educational management, as mentioned in clause 1, should be considered in accordance with each program and consistent with the credit system of each educational management system, with the approval of the faculty committee.

No. 24 The duration of study for each program shall be in accordance with the educational plan of each program and must not exceed the maximum duration of study for each level as follows:

(1) Graduate diploma program and Higher graduate diploma program: No more than 3 academic years.

(2) Master's degree program: No more than 5 academic years.

(3) Doctoral degree program:

(3.1) For those who have completed an undergraduate degree and proceed to a doctoral program, no more than 8 academic years.

(3.2) For those who have completed a master's degree and proceed to a doctoral program, no more than 6 academic years.

Extensions of the study duration, as mentioned in clause 1, may be allowed when necessary and received approval from the University Council, following the criteria, methods, and conditions established by the Faculty of Graduate Studies and formalized as an announcement by the Faculty of Graduate Studies.

No. 25 Programs are required to establish a quality assurance system according to the university standards and report the outcomes of the program activities to the University Council every academic year.

No. 26 All programs must conduct periodic curriculum evaluations to stay current, evaluating the needs and expectations of students and stakeholders. The data collected should

be used to systematically improve and develop the curriculum at least every program cycle or every 5 years.

**SECTION 3:  
LECTURER IN THE PROGRAM**

**Part 1:  
Lecturer of Graduate Diploma Program**

No. 27 The lecturers of the graduate diploma program are divided into 3 categories:

- (1) Program lecturer
- (2) Course coordinator
- (3) Lecturer

No. 28 Program lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

- (1.1) Be a full-time lecturer, faculty researcher, or distinguished professor.
- (1.2) Hold a master's degree or its equivalent qualification.
- (1.3) Have teaching experience.
- (1.4) Have academic publications that are not part of their degree, with at

least 3 publications in the past 5 years according to the criteria set for academic title appointments, including at least 1 research publication. Newly appointed lecturers with a doctoral degree must publish at least 1 academic publication within 2 years or 2 publications within 4 years from the completion of their studies.

(2) Responsibilities:

- (2.1) Conduct teaching activities according to the curriculum.
- (2.2) Serve as a teaching lecturer.
- (2.3) Conduct research in their field of expertise.

No. 29 Course coordinators must consist of no less than 3 individuals. In cases where a collaborative program with an external organization is owned by the university, there must be at least 2 program lecturers affiliated with the university designated as course coordinators.

Course coordinators must have the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer and hold a doctoral degree or its equivalent, or a master's degree or its equivalent with a position of associate professor or equivalent or higher.

(2) Responsibilities:

(2.1) Oversee, supervise, and be responsible for delivering instruction to students according to the curriculum, adhering to the standards of the department, division, and the Faculty of Graduate Studies

(2.2) Evaluate the curriculum and report the results to the head of the department, the head of division, and the Dean of the Faculty of Graduate Studies.

(2.3) Be responsible for the program's operation, its development, and the quality assurance of the curriculum.

No. 30 Lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) Be a full-time lecturer or adjunct lecturer.

(1.2) Hold at least a master's degree or its equivalent in the relevant subject area or a related field.

(1.3) Have teaching experience.

(1.4) Have academic publications that are not part of their degree, with at least 1 publication in the past 5 five years according to the criteria set for academic title appointments. Newly appointed lecturers with a doctoral degree who do not yet have academic publications after graduation are permitted to teach for no more than 5 years.

Adjunct lecturers without the qualifications stated in (1.2) and (1.4) must be recognized as experts with relevant knowledge and experience and have received approval by the University Council. Furthermore, if a course requires an adjunct lecturer, a full-time lecturer must also be involved in co-managing the teaching process and student development for the duration of that course.

(2) Responsibilities:

(2.1) Manage the teaching of courses for which they are responsible.

(2.2) Teach courses within the program.

(2.3) Evaluate the effectiveness of the teaching.

No. 31 Program lecturers and lecturers for the graduate diploma program in professional fields must possess qualifications that meet the professional standards of their respective fields.

**Part 2**

**Lecturer of Master's Degree Program**

No. 32 The lecturers of the master's degree program are divided into 6 categories:

- (1) Program lecturer
- (2) Course coordinator
- (3) Lecturer
- (4) Comprehensive examiner
- (5) Thesis advisor or independent study advisor
- (6) Thesis examiner or independent study examiner

No. 33 Program lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

- (1.1) Be a full-time lecturer, faculty researcher, or distinguished professor.
- (1.2) Hold at least a master's degree or its equivalent.
- (1.3) Have teaching experience.
- (1.4) Have academic publications that are not part of their degree, with at

least 3 publications in the past 5 years according to the criteria set for academic title appointments, including at least 1 research publication. Newly appointed program lecturers with a doctoral degree must publish at least 1 academic publication within 2 years, or 2 publications within 4 years of their studies' completion.

(2) Responsibilities:

(2.1) Manage the teaching and research activities for students according to the curriculum.

(2.2) Fulfill at least 1 other duty from the responsibilities specified in No. 32 (2) to (6) in accordance with the qualifications required for such role.

No. 34 Course coordinators must consist of no less than 3 individuals. In cases where a collaborative program with an external organization is owned by the university, there must be at least 2 program lecturers affiliated with the university designated as course coordinators.

Course coordinators must possess the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer in the program and hold a doctoral degree or its equivalent, or a master's degree or equivalent with a position of associate professor or higher.

## (2) Responsibilities:

(2.1) Oversee, supervise, and be responsible for delivering instruction to students according to the curriculum, adhering to the standards of the department, division, and the Faculty of Graduate Studies

(2.2) Evaluate the curriculum and report the results to the head of the department, the head of division, and the Dean of the Faculty of Graduate Studies.

(2.3) Be responsible for the program's operation, its development, and the quality assurance of the curriculum.

(2.4) Serve as a thesis advisor or independent study advisor, a thesis or independent study examiner, or as a lecturer within the program.

No. 35 Lecturers must have the following qualifications and responsibilities:

## (1) Qualifications:

(1.1) Be a full-time lecturer or adjunct lecturer.

(1.2) Hold at least a master's degree or its equivalent in the relevant field of study or a related discipline or in the subject area they teach.

(1.3) Have teaching experience.

(1.4) Have academic publications that are not part of their degree and have been published according to the criteria set for academic title appointments, with at least 1 publication in the past 5 years. Newly appointed lecturers with a doctoral degree who do not yet have academic publications after graduation are permitted to teach for no more than 5 years.

Adjunct lecturers who do not hold the qualifications specified in (1.2) and (1.4) must be recognized as experts with relevant knowledge and experience which aligns with or relates to the subjects they teach and are approved by the University Council. Furthermore, if a course requires an adjunct lecturer, a full-time lecturer must also be involved in co-managing the teaching process and student development for the duration of that course.

## (2) Responsibilities:

(2.1) Manage the teaching of courses for which they are responsible.

(2.2) Teach courses within the program.

(2.3) Evaluate the effectiveness of the teaching.

No. 36 Comprehensive examiners for a master's degree program, Plan 2, must be appointed by the Dean of the Faculty of Graduate Studies, upon recommendation from the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, full-time lecturers, senior researchers, or distinguished professors, they must hold a doctoral degree or its equivalent, or a master's degree or its equivalent with a position of associate professor or higher.

(1.2) For external experts, they must hold a doctoral degree or its equivalent, and have at least 5 publications published in reputable, recognized academic journals. Exceptions can be made for individuals with high levels of recognized expertise and experience, subject to approval by the University Council.

(2) Responsibilities:

Conduct comprehensive examinations through either written or verbal exams, or both, covering the content and/or specific courses designated for students to assess their comprehensive academic knowledge in the master's degree program, Plan 2.

No. 37 Thesis advisors or independent study advisors must be appointed by the Dean of the Faculty of Graduate Studies, upon the recommendation of the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer and hold a doctoral degree or its equivalent, or a master's degree or its equivalent with a position of associate professor or equivalent or higher.

(2) Responsibilities:

(2.1) Supervise and act as an advisor to students on theoretical content, concepts, and research methodologies, including addressing any issues that arise.

(2.2) Advise students on the composition of their thesis or independent study and the use of language.

(2.3) Be responsible for overseeing and monitoring the students' theses or independent study process to ensure integrity and ethical research conduct. This includes preventing plagiarism, data falsification, fabrication of research results, or any actions not conducted by the students themselves.

(2.4) Nominate co-advisors for the thesis or independent study.

(2.5) Provide guidance and advice to students on publishing parts or the entirety of their thesis or independent study as part of their graduation requirements.

(2.6) Monitor research progress to ensure it adheres to the planned schedule and be responsible for evaluating the outcomes of the thesis or independent study each semester until completion.

(2.7) Approve requests for thesis or independent study examinations.

(2.8) Participate or potentially serve as a member of the examination committee for thesis or independent study.

(2.9) Report the results of the thesis or independent study examinations to the Dean of the Faculty of Graduate Studies through the program director within 15 days of the examination date.

(2.10) Oversee and ensure that students prepare a complete and final version of their thesis or independent study report in accordance with the decisions of the examination committee.

No. 38 Theses co-advisors or independent study co-advisors shall be appointed by the Dean of the Faculty of Graduate Studies upon the recommendation of the thesis advisor or independent study advisor and the program director. They must possess the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, full-time lecturers, faculty researchers, or distinguished professors; they must possess qualifications equivalent to those required of the thesis advisor or independent study advisors.

(1.2) For external experts, they must hold a doctoral degree or its equivalent and have at least 5 published publications in reputable journals listed in recognized databases that are relevant to the thesis or independent study topic. Exceptions can be made for individuals recognized for their profound expertise and experience in fields relevant to the thesis or independent study topic who have received approval from the University Council.

(2) Responsibilities:

(2.1) Collaborate with the thesis/independent study advisor in the responsibilities listed in No. 37 (2.1), (2.2), (2.3), and (2.6).

(2.2) Potentially serve as a member of the thesis or independent study examination committee.

No. 39 Thesis or independent study examiners shall be appointed by the Dean of the Faculty of Graduate Studies, upon recommendation by the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, full-time lecturers, faculty researchers, or distinguished professors; they must possess the same qualifications as thesis co-advisors or independent study co-advisors.

(1.2) For external experts, they must have the same qualifications as thesis co-advisors or independent study co-advisors, as specified in No. 38 (1.2).

(2) Responsibilities:

(2.1) The examination committee is responsible for evaluating the student's ability to conduct research for their thesis or independent study, their comprehensive knowledge related to the research topic, their ability to present their work both verbally and in written form, and their aptitude in responding to questions.

(2.2) The chair of the examination committee has the following responsibilities:

(2.2.1) Oversee and conduct thesis or independent study examination as stipulated in this regulation.

(2.2.2) Conclude thesis or independent study examination results according to the decision of the examination committee.

(2.2.3) Record the opinions and decisions of the examination committee for the thesis or independent study as evidence for verifying revisions of the thesis or independent study.

(2.2.4) Notify the student of the decision, along with the comments and resolution of the thesis or independent study examination committee, in writing within 5 days of the completion of the thesis or independent study examination.

### **Part 3:**

#### **Lecturer of Higher Graduate Diploma Program**

No. 40 The lecturers of the higher graduate diploma program are divided into 3 categories:



- (1) Program lecturer
- (2) Course coordinator
- (3) Lecturer

No. 41 Program lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

- (1.1) Be a full-time lecturer, faculty researcher, or distinguished professor.
- (1.2) Hold a doctoral degree or its equivalent, or at least a master's degree with a position of associate professor or equivalent.
- (1.3) Have teaching experience.
- (1.4) Have academic publications that are not part of their degree, with at least 3 publications in the past 5 years according to the criteria set for academic title appointments, including at least 1 research publication. Newly appointed lecturers with a doctoral degree must publish at least 1 academic publication within 2 years, or 2 publications within 4 years from the completion of their studies.

(2) Responsibilities:

- ( 2. 1) Manage the teaching of students according to the program curriculum.
- (2.2) Serve as a teaching lecturer.
- (2.3) Conduct research in the academic field.

No. 42 Course coordinators must consist of no less than 3 individuals. In cases where a collaborative program with an external organization is owned by the university, there must be at least 2 program lecturers affiliated with the university designated as course coordinators.

Course coordinators must have the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer and hold a doctoral degree or its equivalent, or a master's degree or its equivalent with a position of professor or equivalent or higher.

(2) Responsibilities:

- (2.1) Oversee, supervise, and be responsible for delivering instruction to students according to the curriculum, adhering to the standards of the department, division, and the Faculty of Graduate Studies
- (2.2) Evaluate the curriculum and report the results to the head of the department, the head of division, and the Dean of the Faculty of Graduate Studies.

(2.3) Be responsible for the program's operation, its development, and the quality assurance of the curriculum.

No. 43 Lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) Be either a full-time lecturer or an adjunct lecturers.

(1.2) Hold a doctoral degree or its equivalent, or at least a master's degree or its equivalent with a position of associate professor or equivalent, in the relevant field of study or a related discipline, or in the subject area they teach.

(1.3) Have teaching experience.

(1.4) Have academic publications that are not part of their degree, with at least 1 publication in the past 5 years according to the criteria set for academic title appointments. Newly appointed lecturers with a doctoral degree who may not yet have post-graduate academic publications may be permitted to teach for no more than 5 years.

Adjunct lecturers who do not hold the qualifications specified in (1.2) and (1.4) must be recognized as experts with relevant knowledge and experience which aligns with or relates to the subjects they teach and are approved by the University Council. Furthermore, if a course requires an adjunct lecturer, a full-time lecturer must also be involved in co-managing the teaching process and student development for the duration of that course.

(2) Responsibilities:

(2.1) Manage the teaching of courses for which they are responsible.

(2.2) Teach courses within the program.

(2.3) Evaluate the effectiveness of the teaching.

No. 44 Program lecturers and lecturers for the higher graduate diploma program in professional fields must possess qualifications that meet the professional standards of their respective fields.

#### **Part 4:**

##### **Lecturer of Doctoral Degree Program**

No. 45 The lecturers of the doctoral degree program are divided into 6 categories:

(1) Program lecturer

(2) Course coordinator

- (3) Lecturer
- (4) Qualifying examiner
- (5) Thesis advisor
- (6) Thesis examiner

No. 46 Program lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

- (1.1) Be a full-time lecturer, faculty researcher, or distinguished professor.
- (1.2) Hold a doctoral degree or its equivalent, or at least a master's degree or its equivalent with a position of associate professor or equivalent.
- (1.3) Have teaching experience.
- (1.4) Have academic publications that are not part of their degree, with at least 3 publications in the past 5 years according to the criteria set for academic title appointments. Newly appointed program lecturers with a doctoral degree must publish at least 1 academic publication within 2 years, or 2 publications within 4 years of their studies' completion.

(2) Responsibilities:

- (2.1) Manage the teaching and research activities for students according to the curriculum.
- (2.2) Fulfill at least 1 other duty from the responsibilities specified in No. 45 (2) to (6) in accordance with the qualifications required for such role.

No. 47 Course coordinators must consist of no less than 3 individuals. In cases where a collaborative program with an external organization is owned by the university, there must be at least 2 program lecturers affiliated with the university designated as course coordinators.

Course coordinators must possess the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer and hold a doctoral degree or its equivalent, or a master's degree or its equivalent with a position of professor or higher.

(2) Responsibilities:

- (2.1) Oversee, supervise, and be responsible for delivering instruction to students according to the curriculum, adhering to the standards of the department, division, and the Faculty of Graduate Studies.
- (2.2) Evaluate the curriculum and report the results to the head of the department, the head of division, and the Dean of the Faculty of Graduate Studies.

(2.3) Be responsible for the program's operation, its development, and the quality assurance of the curriculum.

(2.4) Serve as a thesis advisor, thesis examiner or a course lecturer within the program.

No. 48 Lecturers must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) Be a full-time lecturer or adjunct lecturer.

(1.2) Hold a doctoral degree or its equivalent, or at least a master's degree or its equivalent with a position of associate professor or equivalent, in the relevant field of study or a related discipline, or in the subject area they teach.

(1.3) Have teaching experience.

(1.4) Have academic publications that are not part of their degree and have been published according to the criteria set for academic title appointments, with at least 1 publication in the past 5 years. Newly appointed lecturers with a doctoral degree who do not yet have academic publications after graduation are permitted to teach for no more than 5 years.

Adjunct lecturers who do not hold the qualifications specified in (1.2) and (1.4) must be recognized as experts with relevant knowledge and experience which aligns with or relates to the subjects they teach and are approved by the University Council. Furthermore, if a course requires an adjunct lecturer, a full-time lecturer must also be involved in co-managing the teaching process and student development for the duration of that course.

(2) Responsibilities:

(2.1) Manage the teaching of courses for which they are responsible.

(2.2) Teach courses within the program.

(2.3) Evaluate the effectiveness of the teaching.

No. 49 Qualifying examiner must be appointed by the Dean of the Faculty of Graduate Studies, upon recommendation from the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, they must hold the qualifications specified in No. 46 (1). Additionally, if they are full-time lecturers, faculty researchers, or distinguished professors who is not a regular program lecturer, they must possess the same qualifications.

(1.2) For external experts, they must hold a doctoral degree or its equivalent and have no less than 10 publications published in reputable, recognized academic journals. Exceptions can be made for individuals with high levels of recognized expertise and experience, subject to approval by the University Council.

(2) Responsibilities:

Conduct qualifying examinations through written exams or verbal exams, or both, to assess the knowledge and skills of students eligible to propose a thesis.

No. 50 Thesis advisors must be appointed by the Dean of the Faculty of Graduate Studies, upon the recommendation of the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

Be a program lecturer.

(2) Responsibilities:

(2.1) Supervise and act as an advisor to students on theoretical content, concepts, and research methodologies, including addressing any issues that arise.

(2.2) Advise students on the composition of their thesis and the use of language.

(2.3) Be responsible for overseeing and monitoring the process of students' theses to ensure integrity and ethical research conduct. This includes preventing plagiarism, data falsification, fabrication of research results, or any actions not conducted by the students themselves.

(2.4) Nominate co-advisors for theses.

(2.5) Provide guidance and advice to students on publishing parts or the entirety of their thesis as part of their graduation requirements.

(2.6) Monitor research progress to ensure it adheres to the planned schedule and be responsible for evaluating the thesis outcomes each semester until completion.

(2.7) Approve requests for thesis examinations.

(2.8) Participate or potentially serve as a member of the examination committee for the thesis.

(2.9) Report the results of the thesis examinations to the Dean of the Faculty of Graduate Studies through the program director within 15 days of the examination date.

(2.10) Oversee and ensure that students prepare a complete and final version of their thesis in accordance with the decisions of the examination committee.

No. 51 Thesis co-advisors shall be appointed by the Dean of the Faculty of Graduate Studies, upon the recommendation of the thesis advisor and the program director. They must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, they must hold the qualifications specified in No. 46 (1). Additionally, if they are full-time lecturers, faculty researchers, or distinguished professors who are not regular program lecturers, they must possess the same qualifications.

(1.2) For external experts, they must hold a doctoral degree or its equivalent, and have no less than 10 published publications in reputable journals listed in recognized databases that are relevant to the thesis topic. Exceptions can be made for individuals recognized for their profound expertise and experience in fields relevant to the thesis topic and have received approval from the University Council.

(2) Responsibilities:

(2.1) Collaborate with the thesis advisor in fulfilling the responsibilities listed in No. 50 (2.1), (2.2), (2.3), (2.6) and (2.8).

No. 52 Thesis examiners shall be appointed by the Dean of the Faculty of Graduate Studies, upon recommendation by the program director, and must have the following qualifications and responsibilities:

(1) Qualifications:

(1.1) For program lecturers, they must hold the qualifications specified in No. 46 (1). Additionally, if they are full-time lecturers, faculty researchers, or distinguished professors who are not regular program lecturers, they must possess the same qualifications.

(1.2) For external experts, they must have the same qualifications as thesis co-advisors as specified in No. 51 (1.2).

(2) Responsibilities:

(2.1) The examination committee is responsible for evaluating the student's ability to conduct research for their thesis, their comprehensive knowledge related to the research topic, their ability to present their work both verbally and in written form, and their aptitude in responding to questions.

(2.2) The chair of the examination committee has the following responsibilities:

(2.2.1) Oversee and conduct the thesis examination as stipulated in this regulation.

(2.2.2) Evaluate the student's ability to conduct research for their thesis, their comprehensive knowledge related to the research topic, their ability to present their work both verbally and in writing form, and their quick thinking and responsiveness in answering questions.

(2.2.3) Conclude the thesis examination results according to the decision of the examination committee.

(2.2.4) Record the opinions and decisions of the examination committee for the thesis as evidence for verifying revisions of the thesis.

(2.2.5) Notify the student of the examination results, along with a written record of comments and decisions made by the thesis examination committee, within 5 days of the examination date.

#### **Part 5:**

#### **Standard Criteria for Program Lecturer and Course Coordinator**

No. 53 Standards criteria for program lecturers and course coordinators are as follows:

**(1) Program lecturer:**

(1.1) Be a full-time lecturer, faculty researcher, or distinguished professor with qualifications directly related to or related to the academic field of the program being taught and responsible for teaching and conducting research in the respective field.

(1.2) Serve as a program lecturer for multiple programs simultaneously, provided that the lecturer's qualifications are relevant to the academic fields of those programs.

**(2) Course coordinators:**

(2.1) Be a program lecturer within the program who is tasked with administrative and development for the curriculum and instruction, including planning, quality assurance, evaluation, and program development.

(2.2) Be permanently assigned to the program throughout the duration of its operation and cannot simultaneously hold a course coordinator role in more than 1 program, except in the following cases:

(2.2.1) A course coordinator for a master's degree program may also serve as a course coordinator for 1 doctoral degree program in the same academic field, or vice versa (a course coordinator for a doctoral degree program may also serve as a course coordinator for 1 master's degree program in the same academic field).

(2.2.2) A course coordinator for a graduate diploma program may also serve as a course coordinator for 1 higher graduate diploma program within the same academic discipline, and vice versa (a course coordinator for a higher graduate diploma program may also serve as a course coordinator for 1 graduate diploma program within the same academic discipline).

(2.2.3) If an individual is already serving as the course coordinator for a specific program, they may also serve as the course coordinator for 1 program that is either multidisciplinary or interdisciplinary. Moreover, the same individual can serve in this role for no more than 2 programs concurrently.

#### SECTION 4:

##### RESPONSIBILITY OF THESIS AND INDEPENDENT STUDY ADVISOR

No. 54 A single program lecturer can serve as the primary thesis advisor and independent study advisor for master's and doctoral students under the following conditions:

(1) They may serve as the primary independent study advisor for no more than 15 master's students per semester.

(2) They may serve as the primary thesis advisor for master's and doctoral students as follows:

(2.1) In the case where a program lecturer possesses a doctoral degree or its equivalent and has academic work aligned with the criteria, they may serve as the primary thesis advisor for a combined total of no more than 5 master's and doctoral students per semester.

(2.2) In the case where a program lecturer holds a doctoral degree or its equivalent and has a position of at least assistant professor or its equivalent, or holds a master's



degree or its equivalent with a position of at least associate professor or its equivalent, and has academic work aligned with the criteria; they may serve as the primary thesis advisor for a combined total of no more than 10 master's and doctoral students per semester.

(2.3) In the case where a program lecturer holds a doctoral degree or its equivalent and is a professor or its equivalent who needs to supervise more students than the defined limit, the matter must be submitted to the University Council for further consideration. However, the number of students must not exceed 15 per semester. If it is necessary to supervise more than 15 students, approval must be obtained from the Committee on Higher Education Standards on a case-by-case basis.

In cases where a program lecturer serves as both primary thesis advisor and primary independent study advisor, the ratio determines that 1 thesis student is equivalent to 3 independent study students. However, the total number of students, including both thesis and independent study students, must not exceed 15 per semester, and the number of thesis students must not exceed the limits specified in (2).

No. 55 Workload calculation for serving as a thesis advisor or independent study advisor shall begin when the thesis advisor or independent study advisor is formally appointed by the Dean of the Faculty of Graduate Studies. This counting continues until the day the student successfully completes or fails their thesis or independent study examination.

## SECTION 5:

### PROGRAM ADMINISTRATIVE COMMITTEE

No. 56 The Dean of the Faculty of Graduate Studies shall consider the appointment of the program administrative committee, consisting of:

(1) Course coordinators consist of no less than 3 individuals who serve as members of the committee, with one designated as the program director, another as a member and the other as a secretary.

(2) At least 1 external expert, unrelated to the program's division, to serve as an advisor.

In addition to the members specified in the previous clause, full-time lecturers or external experts may be appointed as members when deemed appropriate.

The head of division, with the approval of the department committee, shall propose the candidates suitable for the program administrative committee.

Each member of the program administrative committee may serve on more than 1 program administrative committee.

No. 57 The term of the program administrative committee shall align with the term of the head of division responsible for the program which proposes the appointment.

A program director may hold the position for no more than 8 consecutive years in any program.

No. 58 In addition to the termination of position as outlined in No. 57, the program director, committee members, secretary, and advisors shall be relieved from their duties under the following circumstances:

(1) Deceased.

(2) Resignation.

(3) Proposal for change by the head of division, with approval of the department committee, before the end of the term based on reasons and necessities, and with the approval of the Dean of the Faculty of Graduate Studies.

In cases where the program director vacates their position within the term as specified in No. 57, or due to reasons stated in (1) or (2), the head of division of the respective program must propose the appointment of a new program director to the Dean of the Faculty of Graduate Studies within 90 days from the vacancy date.

If the program director is temporarily unable to fulfill their responsibilities for a period not exceeding 90 consecutive days, the program director or head of division can propose appointing a course coordinator to act as the interim program director to the Dean of the Faculty of Graduate Studies for consideration. However, if the absence exceeds 90 consecutive days, the head of division must propose for the appointment of a new program director to the Dean of the Faculty of Graduate Studies.

No. 59 The program administrative committee shall have the following responsibilities:

(1) Formulate policies and management plans to produce graduates that align with the operational direction of the department, the Faculty of Graduate Studies, and the university.

(2) Maintain the standards of the curriculum in accordance with the National Higher Education qualifications framework, the Mahidol University regulations on graduate studies, curriculum standards, and professional standards (if applicable).

(3) Conduct quality assurance of the program.

(4) Prepare reports on the progress of the program, monitor the performance reports of courses, reports on the outcomes of field training (if applicable), and provide recommendations for curriculum development to be submitted to the head of the department, head of division, and the Dean of the Faculty of Graduate Studies.

(5) Prepare a budget plan and oversee annual budget expenditures, including the procurement plan for materials needed for teaching and research activities of the program.

The program director shall coordinate the management of the program with relevant entities, the Faculty of Graduate Studies, divisions, and departments.

## **SECTION 6: STUDENT ADMISSION**

### **Part 1: Admission Procedure**

No. 60 Admission of students is categorized into 3 types:

(1) General admission: Admission through written tests or interviews, or other methods as determined and announced by the Faculty of Graduate Studies and the program director.

(2) Additional admission: Admission shall be in accordance with the announcements made by the Faculty of Graduate Studies.

(3) Special admission: Admission as approved by the University Council.

### **Part 2: Applicant Qualification**

No. 61 Applicants eligible to apply for a graduate diploma program must have completed or expect to complete a bachelor's degree or its equivalent. Additional qualifications may be required as specified in the admission announcement by the Faculty of Graduate Studies.

No. 62 Applicants eligible to apply for a master's degree program must have completed or expect to complete a bachelor's degree or its equivalent, or a graduate diploma. Additional qualifications may be required as specified in the admission announcement by the Faculty of Graduate Studies.

For double degree programs, integrated undergraduate and master's degree programs; the qualifications of applicants must comply with those specified in the program.

No. 63 Applicants eligible to apply for a higher graduate diploma program must have completed or expect to complete a six-year bachelor's degree, a graduate diploma, or a master's degree or its equivalent. Additional qualifications may be required as specified in the admission announcement by the Faculty of Graduate Studies.

No. 64 Applicants eligible to apply for a doctoral program must meet the following qualifications:

(1) Have completed or expect to complete a master's degree or its equivalent, a higher graduate diploma, or bachelor's degree or its equivalent, with excellent academic results additional qualifications as specified in the admission announcement by the Faculty of Graduate Studies.

(2) Meet the English proficiency test requirements as specified by the University Council, as detailed in an announcement by the Faculty of Graduate Studies.

### **Part 3:**

#### **Student Registration**

No. 65 Student status can be divided into 3 categories:

(1) Regular students refer to students who fully meet the qualifications, have passed the selection process for admission, and are registered as specified in No. 66.

(2) Probation students refer to students who fully meet the qualifications and have passed the selection process as specified by the program director and the Dean of the Faculty of Graduate Studies. These students are admitted under specific conditions, after which they may change their status to regular student status.

(3) Affiliate students refer to:

(3.1) Students who are currently undertaking a bachelor's degree program and are permitted by the Faculty of Graduate Studies to register for graduate-level courses.

(3.2) General public who are permitted by the Faculty of Graduate Studies to register for graduate-level courses.

No. 66 Eligible applicants must report for admission and submit required documents as specified by the Faculty of Graduate Studies to register as students. They must also comply with the announcements regarding registration procedures and payment of tuition fees set by the Faculty of Graduate Studies.

**Part 4:**

**Transfer of Academic Major**

No. 67 The transfer of academic major may be permitted under justifiable circumstances, with approval from the Dean of the Faculty of Graduate Studies and with the consent of the program administrative committee from both the original and the new major, under the following conditions:

(1) The student requesting the transfer must have completed at least 1 semester in the original major.

(2) Probation students are not eligible for major transfer unless specifically approved by the Dean of the Faculty of Graduate Studies as a special case.

The duration of study is calculated starting from the first semester and academic year in which the student initially registers in the original major.

**Part 5:**

**Change of Educational Level**

No. 68 Students may be considered for a change in educational level, provided it aligns with the conditions specified in the program and the announcements of the Faculty of Graduate Studies.

The duration of study is calculated starting from the first semester and academic year in which the student initially registers in the original program.

**Part 6:****Transfer of Students from Other Institutions**

No. 69 The Faculty of Graduate Studies may consider the transfer of students from other higher education institutions or institutions equivalent to the university level, based on the conditions and procedures as announced by the Faculty of Graduate Studies. The calculation of study duration begins when the student is initially registered in the original institution.

Transferred students must spend no less than 1 academic year at the university and must not exceed the maximum duration of the program as specified in No. 24.

**SECTION 7****COURSE REGISTRATION****Part 1:****Course Registration**

No. 70 The schedule, procedures, and conditions for course registration and tuition fee payment shall be in accordance with the announcements made by the Faculty of Graduate Studies.

No. 71 Students must register for courses and credits as stipulated by each program, under the following conditions:

**(1) Full-time registration:**

(1.1) For the semester system, students must register for no less than 9 credits but not exceeding 15 credits per regular semester, and no more than 6 credits during the summer session.

(1.2) For the trimester system, students must register for no less than 11 credits but not exceeding 19 credits per regular trimester.

**(2) Part-time registration:**

(2.1) For the semester system, students must register for no less than 6 credits but not exceeding 12 credits per regular semester.

(2.2) For the trimester system, students must register for no less than 8 credits but not exceeding 15 credits per regular trimester.

No. 72 Students who have completed the required coursework according to the program structure but have not yet successfully passed the thesis or independent study examination must register and pay tuition fees as specified in an announcement by the university until the semester in which the University Council approves the degree.

Students who have completed the required coursework according to the program structure and passed the thesis examination, but are in the process of publishing their thesis work for graduation, must register and pay tuition fees to maintain their student status as specified in an announcement by the university until the semester in which the university council approves the degree.

No. 73 Cross-institutional registration shall be conducted according to the following guidelines and conditions:

(1) Students may request to enroll in courses at other higher education institutions only with the approval of the Dean of the Faculty of Graduate Studies and the program administration committee. The approval criteria include:

(1.1) The course must not be offered by the university in that semester and academic year, and must have comparable content or cover at least three-quarters of the content of the course in the program, or

(1.2) The course must be beneficial for the student's studies or for their thesis or independent study.

(2) Credits and academic results from courses taken at other higher education institutions must be incorporated into the student's academic record as part of their current program, in accordance with guidelines issued by the Faculty of Graduate Studies.

Students are responsible for the registration fees at the rates set by the institution where they enroll.

No. 74 Students may request to add, drop, or withdraw from courses only with the approval of the program director, thesis advisor, or independent study advisor. The criteria for consideration are:

(1) Requests to add or drop courses must be made within the first two weeks from the start of the semester for each regular semester or within the first week of the summer semester, as per the academic calendar of the Faculty of Graduate Studies.

(2) Requests to withdraw from courses can be made after the second week from the start of the semester for each regular semester or after the first week of the summer semester, up to 1 week before the final examination of the course. The “W” grade will be recorded on the student’s academic transcript for any course from which they withdraw.

#### **Part 2:**

#### **Credit Transfer and Credit Equivalency**

No. 75 The transfer and equivalency of student credits shall only be executed upon the approval of the Dean of the Faculty of Graduate Studies, with the concurrence of the program administrative committee. The criteria and procedures for credit transfer and equivalency must comply with the regulations issued by the Faculty of Graduate Studies.

No. 76 Students are entitled to request the transfer of knowledge, work experience, non-formal education, or informal learning to courses and earn credits within the graduate program curriculum. The criteria and procedures for such transfers shall comply with the regulations specified by the Faculty of Graduate Studies.

### **SECTION 8**

#### **ACADEMIC LEAVE, TERMINATION, AND REINSTATEMENT OF STUDENT STATUS**

#### **Part 1:**

#### **Academic Leave**

No. 77 Students may submit a request for a leave of absence to the program director within 15 days of the occurrence of any of the following circumstances, subject to approval by the Dean of the Faculty of Graduate Studies:

(1) Be conscripted or called up for mandatory military service as per government regulations.



(2) Receive an international student exchange scholarship or any other scholarship deemed beneficial to their education or research in the program, approved by the university, with the leave of absence period subject to the conditions of the scholarship.

(3) Suffer from an illness requiring extended treatment over 20% of the total study hours, as evidenced by a medical certificate.

(4) Have personal emergencies, provided that the student has completed at least 1 semester of study and examinations, and has a cumulative GPA of no less than 3.00.

(5) Experience unavoidable emergencies or sudden illnesses.

Academic leave under conditions (3), (4), and (5) can be granted for no more than 2 times, each for one semester. If an extension of the absence is necessary, a request for an additional one-semester leave may be submitted.

No. 78 In cases where a request for academic leave has been approved, the duration of the leave is included in the maximum duration of study as specified in No. 24, except for students leave under No. 77 (1).

No. 79 Students must register to maintain their student status during approved academic leave by paying tuition fees as stipulated by the university and paying academic leave request fees as announced by the Faculty of Graduate Studies. Exception can be made for leave granted under No. 77 (1); failure to comply will result in the termination of student status.

No. 80 Students who have been approved for academic leave must submit a request to return to study to the program director at least 7 days before the scheduled registration date. This request must be approved by the Dean of the Faculty of Graduate Studies, and the student must register for classes according to the academic calendar of that academic term. In cases where it is not possible to submit the request within this timeframe due to compelling reasons, the Dean of the Faculty of Graduate Studies may consider exceptions on a case-by-case basis, subject to approval by the program director, and the request must be submitted before the registration deadline for that academic term.

## **Part 2:**

### **Termination of Student Status**

No. 81 A student status shall be terminated under the following circumstances:

(1) The student has completed all the requirements of the program and has been approved for graduation.

(2) The student has been granted permission to resign by the President.

(3) The President may order termination of a student under the following conditions:

(3.1) Is a probation student in accordance with No. 65 (2) who fails to convert to regular student status.

(3.2) Obtains a GPA lower than 2.50 for 2 consecutive terms.

(3.3) Fails the qualifying examination as specified in No. 98 (1).

(3.4) Unable to complete the studies within the maximum duration stipulated in No. 24.

(3.5) Fails to register for courses or pay tuition fees within the specified deadline.

(3.6) Fails to comply with the conditions set for academic leave.

(3.7) Receives a failing grade for a thesis or independent study.

(3.8) Is expelled due to disciplinary actions according to the disciplinary regulations for students of the university, affiliated institutions, or associated institutions.

(3.9) Deceased.

### **Part 3:**

#### **Reinstatement of Student Status**

No. 82 Reinstatement of student status is subject to the following criteria and conditions:

(1) Students who have lost their status after registering and whose loss of status occurs under the circumstances described in No. 81 (2) (3.5), or (3.6) should submit a request for reinstatement within the maximum duration of study specified for each program according to No. 24 to the program director. The count begins from the registration date as a student in that particular program.

(2) Reinstatement of student status must be approved by the President, based on recommendations from the program director and the Dean of the Faculty of Graduate Studies.

(3) Once reinstatement is approved, the student shall be allowed to resume studies in the semester approved by the President.

(4) The period during which the student is terminated shall be counted as part of the maximum study duration as per No. 24.

(5) The student must pay a reinstatement fee as announced by the Faculty of Graduate Studies and tuition fees for the entire period during which they were not enrolled, as stipulated by the university's announcement.

(6) Students whose reinstatement is approved will regain their former status, with the duration of study being adjusted according to (4).

## SECTION 9

### CLASS TIME, ASSESSMENT, AND EVALUATION OF ACADEMIC PERFORMANCE

#### Part 1:

##### Class Time

No. 83 Students are entitled to participate in exams for theoretical courses, practical courses, courses that involve experiments or training, or courses equivalent to training or field training, provided that they have attended at least 80% of the total class of that course. However, the program may specify a different attendance requirement, which must not be less than 50%.

#### Part 2:

##### Assessment and Evaluation of Academic Performance

No. 84 Assessment should be conducted according to the criteria set by the curriculum. The evaluation of academic performance should be completed at the end of each academic term, with the results denoted as follows:

(1) Symbols representing academic performance of each course:

(1.1) Symbols with assigned points represent the academic performance of each course, each symbol having a specific meaning and point value as follows:

Symbol	Meaning	Grade points
A	Excellent	4.00

B+	Very Good	3.50
B	Good	3.00
C+	Fairly Good	2.50
C	Fair	2.00
D+	Poor	1.50
D	Very Poor	1.00
F	Fail	0.00

(1.2) Symbols without assigned points are evaluated using various symbols with specific meanings and point values as follows:

Symbol	Meaning
O	Outstanding
S	Satisfactory
U	Unsatisfactory
I	Incomplete
P	In Progress
W	Withdrawal
AU	Audit
X	No Report
T	Transfer of Credit
CS	Credits from Standardized Test
CE	Credits from Examination
CT	Credits from Training
CP	Credits from Portfolio

(2) Core courses and mandatory courses of the program must achieve a symbol of no less than “B” (Good), and elective courses must achieve a symbol of no less than “C” (Fair). If a grade lower than the indicated above is received, students must re-register for these courses at the earliest offering. For mandatory courses, students must re-register for the same course, while for elective courses, students are allowed to register for a different course as a substitute.

No. 85 The awarding of the “F” (Fail) is applicable under the following circumstances:

- (1) The student does not meet the assessment criteria set for each course.
- (2) The student is not allowed to take the examination according to No. 83.

(3) The student who violates the examination regulations of each course and is adjudged by the program administrative committee to fail.

(4) The symbol has been changed to an “I” (Incomplete) because the student did not take the examination and is assessed as failing or does not submit assignments within the conditions set for an “I”.

(5) The student commits academic dishonesty during the assessments, evaluations, or examinations.

No. 86 The awarding of “O” (Outstanding), “S” (Satisfactory), or “U” (Unsatisfactory) is applicable only in courses where the curriculum specifies that outcomes be assessed as “O”, “S”, or “U”, regardless of whether the course carries credit or not.

No. 87 The awarding of the “I” (Incomplete) is applicable under the following circumstances:

(1) A student is unable to take the examination or submit required assignments due to illness, preventing them from participating in the exam or submitting the assignments, as confirmed through a medical certificate.

(2) A student is unable to take the examination or submit required assignments for other valid reasons at the discretion of the program administrative committee. This exemption is limited to no more than 2 courses, unless approved by the Dean of the Faculty of Graduate Studies.

(3) A student is under investigation for allegations of academic dishonesty during assessments, evaluations, or examinations.

No. 88 In cases where the lecturer responsible for the course awards an “I” (Incomplete) under conditions outlined in No. 87 (1) or (2), the responsible lecturer must set specific requirements for the student to fulfill one of the following:

(1) The student is required to retake the examination or submit additional work within 30 days of the announcement date of the exam results.

(2) The student is required to undertake additional work in the following semester.

(3) The student is required to retake the same course without needing to register again.

No. 89 The awarding of a “P” (In Progress) is applicable only to courses that are taught or involve practical work for more than 1 academic term. For the initial term of enrollment, the

performance should be evaluated using the symbol “P”. For the final term, the evaluation should use a graded symbol, as specified in No. 84 (1.1) or a non-graded symbol, either “S” or “U”, as specified in No. 84 (1.2).

No. 90 The awarding of a “W” (Withdrawal) is applicable under the following circumstances:

(1) The student has been permitted to withdraw from courses as specified in No. 74 (2).

(2) Students are granted permission to take an academic leave after the second week from the start of the semester of the Faculties of Graduate Studies in each regular semester, or after the first week of the summer semester, until one week before the final examination of that course.

No. 91 The awarding of an “AU” (Audit) is applicable only for courses in which a student requests to participate without receiving credit, provided the student must attend class or participate in practical sessions for no less than the minimum required attendance as specified in No. 83. However, if the student's attendance or participation is less than required, they will be awarded with a “U”.

No. 92 The awarding of an “X” (No report) is applicable for courses where the course instructor has not yet submitted the evaluation results within the designated timeframe.

No. 93 The evaluation of progress in thesis or independent study is given symbols with specific meanings and conditions as follows:

(1) The progress of a student's thesis or independent study for each semester is assessed using the symbols “P”, “S”, or “U” under the following criteria and conditions:

(1.1) The symbol “P” indicates that the research is still ongoing and cannot possibly be assessed as “S” (Satisfactory) or “U” (Unsatisfactory).

(1.2) The symbol “S” indicates satisfactory progress in the research.

(1.3) The symbol “U” indicates unsatisfactory progress in the research due to one of the following circumstances:

(1.3.1) The student is registered for thesis or independent study during that semester but has not yet started drafting the thesis or independent study.

(1.3.2) The student is unable to follow the established research plan.

(2) If the evaluation of a student's progress in their thesis or independent study shows consecutive "U" symbol for 2 semesters or consecutive "P" symbol for 4 semesters, the thesis advisor or independent study advisor and the program director must investigate the underlying causes. They are also required to provide recommendations and report to the Dean of the Faculty of Graduate Studies and expedite the completion of the thesis or independent study. In cases of necessity, the Dean of the Faculty of Graduate Studies may consider provide appropriate measures or may revert the student's status to that prior to having a thesis or independent study advisor. The student will then be under the supervision of the program director, who will consider appointing a new thesis or independent study advisor as appropriate.

### **Part 3:**

#### **Credit Calculation and Grade Point Average Calculation**

No. 94 The criteria for calculating the number of credit units are as follows:

(1) The calculation of cumulative credits needed to fulfill the program requirements only counts the credits from courses in which the student has successfully passed the assessment. In cases where a student registers for a course more than once, only the credits from the last evaluation, which resulted in a passing grade, should be counted towards the cumulative credits.

(2) The calculation of grade point average (GPA) includes the credits from all courses with assigned grades. In cases where a student has registered for a course more than once, only the credits from the last registration, which are counted towards the GPA, should be included in the calculation.

No. 95 The calculation of the grade point average (GPA) is conducted in 2 categories: the semester GPA and the cumulative GPA, the methods for calculating are as follows:

(1) Semester GPA is calculated from the student's academic performance for that semester. It is derived by multiplying the credits of each course with its respective grade points, summing these products, and then dividing them by the total number of credits for courses that have assigned grade points within that semester. The result is rounded to two decimal places, truncating any remaining digits after the third decimal place.

(2) Cumulative GPA is calculated from all the student's academic results from the start of their enrollment in the program until the final assessment. This is achieved by

summing the products of credits and grade points for each course and then dividing them by the total number of credits for courses that have assigned grade points for all semesters. The result is rounded to two decimal places, truncating any remaining digits after the third decimal place.

In cases where a student retakes a course, the grade point from the last assessment obtained is used to calculate the GPA. However, the grade point for the retaken course must not exceed a “B”, and a hash symbol (#) is to be placed after the grade symbol of the semester in which the course was not successfully completed.

## SECTION 10 DOCTORAL QUALIFYING EXAMINATION

No. 96 Qualifying examination for doctoral students:

(1) Doctoral students are required to take a qualifying examination as specified in the program curriculum and obtain a result of “Pass” before proposing their thesis topic and nominating their thesis advisory committee.

(2) The qualifying examination may consist of written examination, verbal examination, or both.

(3) Determination of the qualifying examination results:

(3.1) Upon completion of the qualifying examination, the results are determined through a confidential meeting.

(3.2) The results of the qualifying examination are:

(3.2.1) “Pass” indicates that the student has demonstrated a thorough understanding of the relevant foundational knowledge related to their field and the capability to engage in cognitive processes such as analysis and problem-solving, including the ability to apply the knowledge to systematically design a research project that effectively addresses specific objectives. The results lead the qualifying examination committee to conclude that the student is prepared to independently conduct a research project.

(3.2.2) “Fail” indicates that the student has not satisfactorily demonstrated the qualities specified in (3.2.1) to the qualifying examination committee.

No. 97 The program director must immediately notify the student of the qualifying examination committee's decision upon the completion of the examination unless there are compelling reasons for delay; the notification must not exceed 5 days. Furthermore, the chair of



the qualifying examination committee must submit the examination results to the Dean of the Faculty of Graduate Studies via the program director within 15 days from the qualifying examination date.

No. 98 In cases where a doctoral student fails the qualifying examination as specified in No. 96 on the first attempt, the student may request to retake the examination within no more than 180 days from the date the program director submits the examination results to the Faculty of Graduate Studies. If the result of the second qualifying examination is also "Fail," the program director shall propose to the program administrative committee to consider one of the following actions:

(1) Recommend to the Dean of the Faculty of Graduate Studies to propose to the President that the student be dismissed from the university, as specified in No. 81.

(2) Propose a change in the student's level of study from doctoral to master's degree in the same or a related field, as deemed appropriate, with the student's consent.

## SECTION 11

### PROCEDURES FOR THESIS OR INDEPENDENT STUDY

#### Part 1:

#### Conducting a Thesis or Independent Study

No. 99 The process of conducting a thesis or independent study shall be carried out in accordance with the following procedures and conditions:

(1) Students can register for a thesis or independent study once they have obtained approval from the program director.

(2) Within 2 semesters from the initial registration of the thesis or independent study, students must submit their thesis or independent study title, along with the names of the thesis advisor or independent study advisor, to the program.

(3) The structure of a thesis proposal or independent study proposal shall include the following sections:

(3.1) Thesis or independent study title

(3.2) Background or significance of the problem

(3.3) Research questions (if any)

- (3.4) Research objectives
- (3.5) Hypotheses (if any)
- (3.6) Research contribution
- (3.7) Research methodology, instrument, and data analysis method
- (3.8) Plan for conducting the thesis or independent study
- (3.9) Other details as required by the program

(4) Once a student has proposed a thesis or independent study title, the program director, based on the recommendation of the thesis or independent study advisor, shall submit the names of the advisory committee members of the thesis or independent study to the Faculty of Graduate Studies for their appointment.

(5) The preparation of the thesis or independent study proposal, the examination of thesis proposal, and other activities aimed at finalizing the thesis or independent study title are to be managed and supervised by the program.

(6) Any changes to the thesis title, independent study title or the advisory committee members must be approved by the Dean of the Faculty of Graduate Studies, based on the recommendation from the program director.

(7) To ensure that the thesis or independent study is conducted according to academic standards and accurate research methodology, students must consult and discuss with their thesis advisors or independent study advisors. Additionally, students are required to report their progress every semester and submit their plans for the next semester to the Dean of the Faculty of Graduate Studies through their advisory committee and program director.

No.100 Thesis or independent study should be written in the same language as specified for instruction in the curriculum documents, unless the student requests to use a different language. In such cases, the program director must submit a request to use another language for the writing of the thesis or independent study to the Dean of the Faculty of Graduate Studies for approval. For the approval process, the Dean of the Faculty of Graduate Studies shall appoint a committee to review and recommend the language to be used in the thesis or independent study.

## Part 2:

### Thesis or Independent Study Defense Examination

No. 101 Master's degree students are eligible to request a thesis or independent study defense examination when:

(1) Completed all the courses as required by the number of credits stipulated by the program.

(2) Master's degree students in Plan 2 must pass the comprehensive examination.

(3) Completed their work, spending no less than 90 days for a thesis or no less than 45 days for an independent study, from the date of the thesis or independent study advisory committee is appointed by the Dean of the Faculty of Graduate Studies. However, under necessary circumstances, the completion period may be shortened with the Dean of the Faculty of Graduate Studies' approval.

(3) Obtained approval from their thesis or independent study advisory committee to proceed with the examination. The program director must then submit the names of examination committee members and the examination schedule to the Dean of the Faculty of Graduate Studies for approval and appointment. This submission will be formalized as an official directive of the Faculty of Graduate Studies.

(4) Provided the thesis or independent study examination committee with the final version of their thesis or independent study document at least 15 days prior to the scheduled exam date, unless there is a necessity approved by the Dean of the Faculty of Graduate Studies which allows for a shorter period.

No. 102 The examination of thesis or independent study for master's programs is open to students and other interested parties, who may attend thesis or independent study examinations according to the guidelines, procedures, and conditions established by the Faculty of Graduate Studies. The relevant section shall publicly announce the date, time, and location of the examinations.

No. 103 Once the date, time, and location for the examination have been set by the Faculty of Graduate Studies, the thesis or independent study examination committee must conduct the examination according to the specified details. However, in cases of extreme necessity, the thesis or independent study examination committee may conduct the examination via electronic media. The chair of the thesis or independent study examination committee must document this circumstance in the examination results report.

No. 104 For the examination of a thesis or independent study, all thesis or independent study examination committee members must attend the examination on the scheduled date, time, and location. If the chair or any committee member is unable to attend, the examination shall be postponed until all members can attend.

In cases of necessity, the program director may request permission from the Dean of the Faculty of Graduate Studies to proceed with the examination as originally scheduled, providing there is a reasonable justification for the absence of the committee member(s) and why the examination cannot be postponed. If the chair of the committee is absent, the program director must propose another qualified committee member to act as the chair.

In accordance with clause two, the examination must be attended by no less than half of the committee members. Once the examination is completed, those committee members who were unable to attend must be notified by the chair of the committee to submit a report reviewing the thesis or independent study, along with their reasons for absence.

No. 105 For circumstances other than those specified in No. 104, the program director may propose to the Dean of the Faculty of Graduate Studies to approve the postponement of the examination.

No. 106 Upon the completion of the thesis or independent study examination as specified in No. 103, the thesis or independent study examination committee shall discuss, deliberate, and vote internally among the committee members. A majority vote is used to decide the results of the thesis or independent study examination based on the following criteria:

(1) “Pass” is awarded in cases where the student has effectively presented their thesis or independent study and satisfactorily address to examination questions from the thesis or independent study examination committee without the need for revisions or additions. The student can then immediately prepare and submit the final version of the thesis or independent study to the Faculty of Graduate Studies.

(2) “Pass with conditions” is awarded in cases where the student has not fully presented their thesis or independent study or has not satisfactorily addressed to the examination questions from the thesis or independent study examination committee. The examination committee may deem that revisions, additions, or reorganization of the thesis or independent study are required, under the supervision of the advisory committee, without the need for a re-examination. The examination committee must notify the student in writing to revise the thesis or independent study based on the committee’s feedback within a specified period, not

exceeding 90 days for thesis revisions and 45 days for independent study revisions, from the date the student is informed of the examination results.

(3) “Fail” is awarded in cases where the student fails to satisfactorily demonstrate their thesis or independent study to the examination committee or fails to adequately address the questions from the thesis or independent study examination committee. This indicates a lack of comprehensive understanding of the content or research methodology involved in their thesis or independent study. In such cases, the examination committee must notify the student in writing to redo their thesis or independent study based on the committee's feedback within a specified period. The student must then reapply to the examination committee for a new examination at the end of this period, but not exceeding 1 year from the date the student is informed of the examination results.

If the student is unable to comply with the recommendations from the thesis or independent study examination committee within the designated timeframe as specified in (2) or (3), the student must provide reasons and request an extension for completing or revising the thesis or independent study to the Dean of the Faculty of Graduate Studies through the chair of the examination committee and the program director. Otherwise, the examination results will be adjusted to a “Fail,” and the Faculty of Graduate Studies will consider recommending the President for dismissal of the student as stipulated in No. 81 (3.7).

No. 107 The submission of thesis or independent study examination results for master's degree programs:

(1) The thesis or independent study examination committee must notify the student of the examination results in writing upon the completion of the examination or within 5 days from the date of the thesis or independent study examination.

(2) The thesis advisor or independent study advisor, who is a member of the thesis or independent study examination committee, must submit the results of the thesis or independent study examination to the Dean of the Faculty of Graduate Studies through the program director within 15 days from the date of the thesis or independent study examination.

No. 108 Students must submit the final version of their thesis or independent study within a period not exceeding 21 days from the date the results of the thesis or independent study examination are declared “Pass” as specified in No. 106 (1) or after completing the required revisions of the thesis or independent study as specified in No. 106 (2).

No. 109 In cases where a student is unable to comply with No. 108, the student must pay a fine for the delay at a rate determined by the Faculty of Graduate Studies. This delay must not exceed 90 days from the deadline for thesis or independent study submission.

If the delay exceeds the period specified in the previous clause, the student must provide reasons and request an extension to the Dean of the Faculty of Graduate Studies, through the thesis advisor or independent study advisor and the program director. Failure to submit within the extended period of 180 days will cause the examination results to be adjusted to a "Fail," and the Faculty of Graduate Studies will consider recommending the President for dismissal of the student as stipulated in No. 81 (3.8).

No. 110 Doctoral students are eligible to request a thesis examination if they meet the following conditions:

(1) Completed all the courses as required by the number of credits stipulated by the program.

(2) Passed the qualifying examination.

(3) Completed their thesis within a minimum period of 90 days from the date the thesis advisory committee is appointed by the Dean of the Faculty of Graduate Studies. However, under necessary circumstances, the completion period may be shortened with the Dean of the Faculty of Graduate Studies' approval.

(4) Obtained approval from their thesis advisory committee to proceed with the examination. The program director must then submit the list of thesis examination committee members and the examination schedule to the Dean of the Faculty of Graduate Studies for approval and appointment. This submission will be formalized as an official directive of the Faculty of Graduate Studies.

(5) Provided the thesis examination committee with the final version of their thesis at least 15 days prior to the scheduled exam date unless there is a necessity approved by the Dean of the Faculty of Graduate Studies which allows for a shorter period.

No. 111 The stipulations in No. 102-109 shall be applied to doctoral thesis examination process, subject to adjustments as deemed appropriate.

### **Part 3:**

#### **Thesis and Independent Study Committee**

No. 112 The establishment of thesis or independent study committee for master's degree programs shall be appointed by the Dean of the Faculty of Graduate Studies as follows:

(1) A comprehensive examination committee shall consist of a chair and committee of no less than 3 members. The chair of the comprehensive examination committee must be a program lecturer. The committee members may include full-time lecturers, faculty researchers, distinguished professors, or external experts with relevant qualifications.

(2) Thesis or independent study advisory committee shall consist of 1 thesis advisor or independent study advisor and at least 1 thesis co-advisor or independent study co-advisor.

(3) Thesis or independent study examination committee shall consist of a chair and committee of no less than 3 members, appointed from among the program lecturers and external experts with relevant qualifications. The committee may also include full-time lecturers, faculty researchers, or distinguished professors. The chair of the examination committee must not be the advisor or co-advisor of the thesis or independent study of the student being examined.

No. 113 The establishment of thesis committee for doctoral degree programs shall be appointed by the Dean of the Faculty of Graduate Studies as follows:

(1) A qualifying examination committee shall consist of a chair and committee of no less than 3 members. The chair of the qualifying examination committee must be a program lecturer. The committee members may include full-time lecturers, faculty researchers, distinguished professors, or external experts with relevant qualifications.

(2) Thesis advisory committee shall consist of one thesis advisor and at least 2 co-advisors.

(3) Thesis examination committee shall consist of a chair and committee of no less than 5 members, appointed among the program lecturers. The committee may also include full-time lecturers, faculty researchers, or distinguished professors, and at least 2 external experts. The chair of the examination committee must be an external expert.

## SECTION 12 ACADEMIC GRADUATION

No. 114 Students of the graduate diploma and higher graduate diploma program are deemed to have completed their studies when they meet the following conditions:

(1) Completed within the study duration for the program as specified in No. 24.

(2) Completed all required courses according to the curriculum structure, achieved the designated grade symbols, and attained a cumulative GPA of no less than 3.00.

(3) Successfully passed the English language proficiency test as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(4) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

The program director shall submit a list of students who meet all the requirements in the previous clause to the Faculty of Graduate Studies. The Faculty of Graduate Studies then requests approval from the University Council to grant certificates of graduate diploma or higher graduate diploma, which the date on which the University Council approves shall be recognized as the date of graduation.

No. 115 Students of the master's degree program are deemed to have completed their studies when they meet the following conditions:

(1) Master's degree Plan 1.1

(1.1) Completed within the study duration for the program as specified in No. 24.

(1.2) If taking additional non-credit courses or engaging in non-credit academic activities, achievement must meet the program's specified outcomes.

(1.3) Successfully passed the English language proficiency criteria as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(1.4) Received a "Pass" result in the thesis defense.

(1.5) Submitted a final version of the thesis according to the announcement of the Faculty of Graduate Studies.

(1.6) Have the entire or parts of the thesis published or at least have received a letter of acceptance for publication, or have disseminated it in forms such as articles, innovations, inventions, or other academic works that are searchable as specified by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.



( 1. 7) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

(2) Master's degree Plan 1.2

(2.1) Completed within the study duration for the program as specified in No. 24.

(2.2) Completed all required courses according to the curriculum structure and achieved the designated grade symbols.

(2.3) Achieved a cumulative GPA of no less than 3.00.

( 2. 4) Successfully passed the English language proficiency criteria as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(2.5) Received a “Pass” result in the thesis defense.

( 2. 6) Submitted the final version of a thesis according to the announcement of the Faculty of Graduate Studies.

(2.7) Have the entire or parts of the thesis published or at least have received a letter of acceptance for publication, or have disseminated it in forms such as articles, innovations, inventions, or other academic works that are searchable as specified by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

( 2. 8) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

(3) Master's degree Plan 2

(3.1) Completed within the study duration for the program as specified in No. 24.

(3.2) Completed all required courses according to the curriculum structure and achieved the designated grade symbols.

(3.3) Achieved a cumulative GPA of no less than 3.00.

(3.4) Successfully passed the comprehensive examination.

( 3. 5) Successfully passed the English language proficiency criteria as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(3.6) Received a “Pass” result in the independent study defense.

(3.7) Submitted a final version of the independent study according to the announcement of the Faculty of Graduate Studies.

( 3. 8) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

The program director shall submit a list of students who meet all the conditions specified in (1), (2), or (3) to the Faculty of Graduate Studies. The Faculty of Graduate Studies then request approval from the University Council to grant the master's degrees. The date on which the University Council approves the degree shall be recognized as the date of graduation.

No. 116 Students of the doctoral degree program are deemed to have completed their studies when they meet the following conditions:

(1) Doctoral degree Plan 1

(1.1) Completed within the study duration for the program as specified in No. 24.

(1.2) If taking additional non-credit courses or engaging in non-credit academic activities, and the achievement must meet the program's specified outcomes.

(1.3) Received a "Pass" result in the qualifying examination.

(1.4) Successfully passed the English language proficiency criteria as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(1.5) Received a "Pass" result in the thesis defense.

( 1. 6) Submitted a final version of the thesis according to the announcement of the Faculty of Graduate Studies.

(1.7) Have at least 2, entire or parts of the thesis, published or at least have received a letter of acceptance for publication in international journals as per the standards set by the Higher Education Standards Committee. The doctoral student is required to publish at least 2 publications or at least 1 publication along with an innovative or creative work that can be commercially, socially, and economically utilized. This should be assessed by a panel of at least 3 external experts with acknowledged expertise and experience in the relevant field, and approved by the University council. At least 1 such work or a patent must be documented as per the Faculty of Graduate Studies' announcement. For doctoral students in social sciences and humanities, publication in high-quality national journals is permitted as specified by the Higher Education Standards Committee.

( 1. 8) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

(2) Doctoral degree Plan 2

(2.1) Completed within the study duration for the program as specified in No. 24.

(2.2) Completed all required courses according to the curriculum structure and achieved the designated grade symbols.

(2.3) Achieved a cumulative GPA of no less than 3.00.

(2.4) Received a “Pass” result in the qualifying examination.

( 2.5) Successfully passed the English language proficiency criteria as stipulated by the University Council, as formalized in an announcement by the Faculty of Graduate Studies.

(2.6) Received a “Pass” result in the thesis defense.

( 2. 7) Submitted a final version of the thesis according to the announcement of the Faculty of Graduate Studies.

(2.8) Have at least 1, entire or parts of the thesis, published or at least have received a letter of acceptance for publication in international journals as per the standards set by the Higher Education Standards Committee. The doctoral student can also publish at least 1 publication or a patent or an innovative or creative work that can be commercially, socially, and economically utilized, assessed by at least 3 external experts in the relevant or related field, recognized for their knowledge, expertise, and experience, approved by the University Council. At least 1 such work or a patent must be documented as per the Faculty of Graduate Studies' announcement. For doctoral students in social sciences and humanities, publication in high-quality national journals is permitted as specified by the Higher Education Standards Committee.

( 2. 9) Have met other requirements specified by the program and approved by the Faculty of Graduate Studies.

The program director shall submit a list of students who meet all the conditions specified in (1) or (2) to the Faculty of Graduate Studies. The Faculty of Graduate Studies then request approval from the University Council to grant the doctoral degrees. The date on which the University Council approves the degree shall be recognized as the date of graduation.

No. 117 Students with outstanding debts to the university or its sections, such as tuition fees or other liabilities, will not receive essential academic documents, including degree

certificates, transcripts, diploma certificates, diploma translations, and digital academic records until all debts are fully paid or properly provided acceptable guarantees according to the university regulations and procedures, as stipulated in a university announcement.

### **SECTION 13**

#### **PENALTY FOR STUDENT WHO COMMIT ACADEMIC DISHONESTY**

No. 118 The punishment for students accused of cheating or misconduct in examinations, theses, independent studies, or other assessments and associated disciplinary actions shall be subjected to the procedures outlined in the Mahidol University Student Discipline Regulations.

No. 119 Students found guilty of cheating or misconduct as described in No. 118 will consequently be expelled from their student status and permanently barred from re-enrolling to the university. However, if a degree has already been conferred and it is later discovered that the misconduct was severe and detrimental to the university's reputation, the matter shall be submitted to the University Council for consideration of degree revocation.

No. 120 For any disciplinary proceedings under No. 118, if the investigative committee determines that there is insufficient or unclear evidence to conclusively prove that the accused student committed an act of fraud, but rather a mere negligence in following the established procedures for the thesis or independent research; it shall propose that the thesis or independent research committee review the matter and make an appropriate resolution.

#### **TRANSITORY PROVISION**

No. 121 Any proceedings that commenced before the effective date of this regulation and are not yet completed when this regulation takes effect shall be governed under the previously enacted regulations until completion.

For students enrolled in programs that must adhere to the Ministry of Education's Regulations on Graduate Education Standards, B.E. 2548, they shall proceed under the Mahidol University Regulations on Graduate Studies, B.E. 2556.

For students enrolled in programs that must comply with the Ministry of Education's Regulations on Graduate Education Standards, B.E. 2558, they shall proceed under the Mahidol University Regulations on Graduate Studies, B.E. 2563.

In cases where the regulations previously enforced, as specified in clauses one, two, or three, contain provisions different from this regulation, the Dean of the Faculty of Graduate Studies may, with the approval of the President, determine that the provisions of this regulation be applied in a manner that benefits the students.

No. 122 Regulations, guidelines, and directives in effect prior to this regulation shall be deemed consistent with this regulation, provided they do not conflict with or contradict this regulation.

In cases where existing announcements, regulations, and directives prior to this regulation conflict or contradict this regulation, they must be revised to align with this regulation. These revisions must be completed within 180 days from the date this regulation takes effect.

Announcement on August 1<sup>st</sup>, 2024

(Clinical Prof. Emeritus Piyasakol Sakolsatayadorn, M.D.)  
Chairman of Mahidol University Council

Note: The reason for issuing this regulation is to update the Mahidol University Regulations on Graduate Studies, B.E. 2563, to align with the announcement of the Commission on Higher Education Standards Committee regarding the Standards of Graduate Education, B.E. 2565, and to familiarize the management of graduate students at Mahidol University to appropriately adapt to the current evolving circumstances. Hence, it is necessary to issue this regulation.